



ROANOKE COUNTY POLICE DEPARTMENT

5925 Cove Road
Roanoke, Virginia 24019
Office: 540/777-8601
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Howard B. Hall
Chief of Police

DRAFT DRAFT DRAFT

(Date)

Joe Smith
1234 Any Street
Roanoke VA 24018

Dear Mr. Smith:

On (today's date), the Roanoke County Police Department was notified by a concerned citizen that a person in (vehicle description and tag #), which is registered to you, was observed on (offense date/time) unlawfully discarding (type of material) onto the highway at (location of offense) in Roanoke County.

Littering not only makes the County look dirty and potentially harms animals and the environment; it is ILLEGAL under Roanoke County ordinance. Had a police officer observed this violation occur, the offender could have been charged with a violation of County Ordinance 13-159 and subject to a possible fine of up to \$50 or be required to perform community service in litter abatement activities.

We believe that most people who litter do so without really thinking that they are committing a crime or causing harm to anything. Nonetheless, the harm done is real. The Roanoke County Police Department enforces the littering law just as it does any other criminal offense. The citizen could have requested a criminal charge be placed. However, instead of that, you are being provided this letter.

Please think before tossing litter of any type out of your vehicle. Put it in the trash where it belongs.

Help keep Roanoke County beautiful.

Sincerely,

Howard B. Hall
Chief of Police



A NATIONALLY ACCREDITED AGENCY