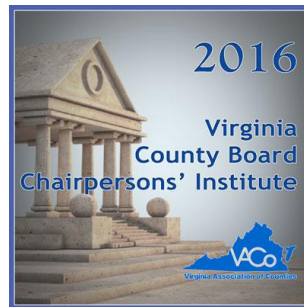


CHAIRPERSONS' INSTITUTE AGENDA

**Omni Richmond Hotel
February 12 – February 13, 2016**



Friday, February 12

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|---------------------------|---|
| 8:30 – 9 a.m. | Institute Registration Continental Breakfast |
| 9 – 9:15 a.m. | Institute Overview and Welcome, Members Introductions James D. Campbell, Executive Director, Virginia Association of Counties |
| 9:15 – 10:15 a.m. | SESSION 1 – Virginia County Government Structure, Powers & Duties James D. Campbell; and Michael Chandler, Professor Emeritus, Virginia Tech |
| 10:15 – 10:30 a.m. | Break |
| 10:30 - 11:50 a.m. | SESSION 2 – External (Media) Relations Kathy Smith, Public Information Officer, Spotsylvania County; and Gage Harter, Director of Communications, Virginia Association of Counties |
| Noon – 1 p.m. | Lunch |
| 1 – 2:15 p.m. | SESSION 3 – Internal Work Relationships Dan Lee, Supervisor, Dinwiddie County; Kevin Massengill, County Administrator, Dinwiddie County; Gary Snellings, Supervisor, Stafford County; and Anthony Romanello, County Administrator, Stafford County |

2:15 – 3:45 p.m.	SESSION 4 – Managing Meetings Sharon Pandak, Partner, Greehan, Taves, Pandak and Stoner
3:45 – 4 p.m.	Break
4 – 5 p.m.	SESSION 5 – Governing Across Boundaries Bill Shelton, Director, Virginia Department of Housing and Community Development
6:15 – 7 p.m.	Reception
7 p.m.	Dinner

Saturday, February 13

8 – 8:30 a.m.	Continental Breakfast
8:30 – 10 a.m.	SESSION 6 – Issue Management and the Role of Leadership Martha Walker, Community Viability Specialist, Virginia Cooperative Extension
10 – 10:30 a.m.	Break
10:30 – Noon	SESSION 7 – Making a Governance Difference: The Role of Goal Setting Michael Chandler; Mozell Booker, Vice Chair, Fluvanna County; Steve Nichols, County Administrator, Fluvanna County; and Lee Catlin, Assistant County Executive, Albemarle County
Noon	Adjourn