

COUNTY CONNECTIONS

The Newsletter of the
Virginia Association of Counties

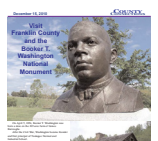
June 3, 2015



Let's start
planning the
VACo Annual
Conference...
Page 2



Page 5 Tourism
- A look back at
2010 - Submit your
county tourism
destination... Page 5



Franklin County
announces
new County
Administrator...
Page 3



VACo seeks
nominations for
the Jefferson
Cup... Page 6



The President's Post

By Penny Gross
VACo President

Proposed CSA Policy Would Have Significant Impact to Localities



As you may know, the State Executive Council (SEC) will vote later this month on a proposed policy regarding youth referred to residential treatments facilities (RTFs) outside of the Comprehensive Services Act (CSA) process. I am very concerned about the impacts this proposal will have if it is adopted.

First, I am concerned about the fiscal impact of the proposed policy to our localities. Currently, the local Family Assessment and Planning Team (FAPT) assesses, approves and funds services that are appropriate for a particular child. Under the proposed policy, the FAPT would not be brought into the process until after a child has entered an RTF and would not have the opportunity to explore less expensive community-based options. Further, a local Medicaid match is required for every placement where CSA pays for educational costs.

Second, the proposed policy also generates unreasonable time frames for FAPT review. The proposal requires that if a child is admitted to a residential treatment facility prior to review, the FAPT shall assess the youth within 14 days of the admission to the RTF and shall develop an Individualized Family Services Plan (IFSP) for services appropriate to meet the needs of the youth. Moreover, the proposal does not account for localities with large FAPT caseloads, localities with part-time coordinators, and those with regional FAPTS.

I believe it is critical for the SEC to delay any action on the proposed policy until all public comments have been received and thoroughly discussed by the appropriate stakeholders. Please find VACo's letter to the SEC addressing these concerns [here](#).

Changes to State Responsible Inmates Considered by Workgroup



Attorney General Mark Herring, cabinet officials, legislators and key state and local stakeholders met on May 27 to consider the issue of state responsible inmates. Senator Dave Marsden convened the group and called it the State Responsible Inmate Realignment Work Group.

His basic goal is for stakeholders to examine restructuring the housing of state responsible inmates (around 5,000 inmates) while focusing their time in local jails away from awaiting prison entry to community re-entry. His goal is to allow inmates to spend the end of their time in local jails so they can be closer to their families and focus on community re-entry services.

VACo participated in the meeting and will continue to be engaged as a member of the workgroup to ensure that any policy changes do not shift costs to localities.

Here is a list of presentations from the meeting with a hyperlink to their content that provide an excellent overview of some of the fiscal, legal, operational and political issues surrounding state responsible inmates.

[Compensation Board Presentation](#)

[Department of Corrections Presentation](#)

[Legislative Services Presentation](#)

[Regional Jail Presentation](#)

[Secretary of Finance Presentation](#)

[Washington Post article about the workgroup](#)

VACo Contacts: [Dean Lynch, CAE](#) and [Erik Johnston, CAE](#)

Let's start planning the VACo Annual Conference

The VACo Conference Planning Committee is scheduled to meet on June 15 to discuss the 2015 VACo Annual Conference. This will be VACo's 81st Annual Conference, and it is scheduled for November 8 – 10 at The Omni Homestead in Bath County. Committee Chair Mary Biggs (Montgomery County Supervisor and VACo Second Vice President) will lead the group's discussion through the agenda that includes a review of the evaluations from last year, session topics, and key note speaker suggestions. The committee will also make recommendations on items such as breakout sessions topics and speakers as well as the conference theme. Once the theme is set, VACo will create a conference logo, which will be released by mid-summer.



If you're interested in joining next year's [conference planning committee](#), or any of our other [steering or operational committees](#), be sure to fill out and submit the [Committee Interest form](#), which will be found in your annual conference tote bag.

Be on the lookout for The Omni Homestead Room Reservation form, which will be emailed by VACo. If you plan to attend the annual conference, but wish to stay at a different location, VACo will soon provide a list of alternate lodging options in the area. Please be aware if you do not stay at The Omni Homestead, no meals are included in your conference registration. Guests staying elsewhere may purchase a banquet ticket for \$75.

Conference Registration forms will be sent on Friday, August 14. If you are new to the room reservation and conference registration process, the room reservations at The Omni Homestead are separate from registering for the conference. Receiving your room reservation does not mean that you are automatically registered for the conference.

Should you have any questions regarding the VACo Annual Conference, please call 804.788.6652 or email ccameron@vaco.org or avealey@vaco.org.

We look forward to seeing you there!

VACo Contact: [Amy Elizabeth Vealey](#)

Go Green Virginia: Be on the lookout

Look for your county invitation to certify as a Go Green Community. Currently, changes are being made to the Go Green scorecard, a tool that allows counties to calculate their scores to determine eligibility for Go Green certification.

Counties that receive Go Green certification in 2015 will receive an award and be recognized at VACo's Annual Conference.

The purpose of Go Green certification is to recognize counties that have taken steps to improve energy efficiency, take voluntary steps to reduce greenhouse gases, and adopt other programs to protect the environment.



VACo Contact: [Larry Land](#)

Opening Session: Friday, September 11, 2015

Closing Session: Saturday, November 7, 2015

Locations: Albemarle County and The Omni Homestead Resort

Cost: \$350 per person

Registration Deadline: September 1, 2015

[Registration Form](#) | [Register Online](#) | [Supervisor Certification Brochure](#)

Sign up for the next Supervisor Certification Course

In a perfect world a county budget will be driven by county goals. But how are the goals set and are the selected goals viewed similarly by the public? Local governments are constantly facing fiscal crisis and county leaders are striving to understand budgeting requirements, the cost of services, and the return on the investment of citizens' tax dollars. Establishing a budget policy and linking the county budget with clearly defined goals may be a new concept to some elected officials. During this class, the legal basis for the county operating budget and the capital improvement budget are discussed. Various forms of county budgeting are explored including line item, program, performance, zero-based and outcomes based budgeting. Local county budgets are analyzed searching for unique features and successful methodologies that are transferable to other localities. Participants examine the need for budget evaluation tools, performance controls, as well as the role effectiveness and efficiency measures can play in the budgeting process.

Franklin County announces new County Administrator

At their May 28 meeting, the Franklin County Board of Supervisors officially approved the employment of W. Brent Robertson as the new County Administrator for Franklin County. Robertson will assume the position on June 29.

Robertson, a Franklin County native and graduate of Franklin County High School, is currently serving as Director of Management and Budget for Roanoke County, a position he has held for 16 of his 25 years with Roanoke County. He holds a Bachelor of Science accounting degree from Radford University, a Masters of Public Administration degree from James Madison University and is licensed as a Certified Public Accountant (CPA) in Virginia. Additionally, he holds a Graduate Certificate in Local Government Management from Virginia Tech.

"We are very excited to be bringing someone with Brent's financial background into the County Administrator's position," expressed Cline Brubaker, Board Chairman. "He has served in a number of leadership roles in Roanoke County through his budget responsibilities including working on the establishment of the Western Virginia Regional Jail, Regional Center for Animal Control and Protection and various partnerships with the Town of Vinton that should prove helpful as Franklin County moves forward in our capital planning" added Brubaker.

Robertson is currently a member of the Virginia and National Finance Officers Association, Virginia Local Government Manager's Association, Virginia Society of Certified Public Accountants, and the American Institute of Certified Public Accountants. He has been active in coaching several different youth athletics for a number of years in addition to his responsibilities with Roanoke County.

"I am honored to be chosen by the Board of Supervisors to serve as administrator of the community in which I grew up. I've spent 25 years working in local government and believe that when we work collaboratively with the community, all members of the community benefit," conveyed Robertson. "Citizens expect an effective and efficient government and my goal is to work jointly with the Board of Supervisors to continue the excellent, cost-effective services currently provided and to meet the future challenges that lie ahead in a manner favorable to the Board and the community. Franklin County is a special place for me and my family and we look forward to re-establishing old relationships and making many new ones."



Pulaski County appoints two Assistant County Administrators

Pulaski County announced the appointment of two assistant county administrators effective March 2 through the hiring of Karen Thompson and the promotion of Anthony Akers.

Akers will be promoted from Community Activities Director to Assistant County Administrator for Human Services. Akers grew up in Pulaski County, he holds a bachelor's degree in Sports Management with a minor in business, and a certificate in local government administration from Virginia Tech. He has faithfully served his home community of Pulaski County for the past 20 years starting with the conversion of Central Gym from a warehouse for burned artifacts from the Courthouse fire into an active youth center. He organized after school programs in each of the County's elementary schools, established a popular summer camp program and managed the development and growth of Randolph Park as one of the County's most popular attractions.

This promotion will allow him to focus on addressing human service issues of growing concern to the community. In the 2001-02 fiscal year, Pulaski County spent approximately \$2.5 million on four key human services: Social Services, regional jail, juvenile detention, and Comprehensive Services Act (a forced sharing of special treatment, foster care and other services to the youth of our community). Eight years later in 2009-10 these expenses had doubled to \$4.5 million.

Karen Thompson will be responsible for management services to include finance, insurance, personnel and other administrative matters. Thompson is a graduate of Shawsville High School and holds a bachelor's degree in Business Administration from Radford University. She comes to Pulaski County with ten years of local government experience, eight years as Assistant County Administrator in Floyd County and two years as Floyd Town Manager. In addition, Thompson has 25 years of experience in managing nursing homes, the most recent of which, Blue Ridge Nursing Home, is the second largest employer in Patrick County.

Her experience in leading the resurgence of the Town of Floyd into the cultural center it is today will be well matched in assisting with similar changes in Pulaski County and the Town of Pulaski. Her background will allow her to focus on the growing administrative duties that Pulaski County and other local governments face under the Affordable Care Act, recent changes to the Virginia Retirement System and other management functions.

The hiring of two assistant administrators is an opportunity for the County to move forward by addressing long-standing problems of drug and alcohol abuse issues in Pulaski County. New and expanding employers are providing a variety of viable employment options for previously unemployed individuals; the recently established drug court provides affected citizens with a new hope; and leadership changes in Social Services and Community Corrections provide new alternatives in helping residents. The Pulaski County Board of Supervisor and County look to new ways to improve the quality of life for the citizens of Pulaski County and welcome Thompson and Akers in their new roles in leading Pulaski County into a new era of economic growth and special care for employees and citizens.



Karen Thompson

EPA and Army Corps issue final Waters of the U.S. rule

On May 27, the Environmental Protection Agency and the Army Corps of Engineers released their final joint rule to redefine Waters of the United States (WOTUS) under the Clean Water Act. [A copy of the final nine-page redefinition of WOTUS is available. EPA has provided additional information on the rule.](#)

The final WOTUS rule is undergoing more detailed analysis for local impacts by the National Association of Counties (NACo) and VACo. Last year, both organizations submitted comments on the proposed rule. NACo has endorsed legislation ([H.R. 1732](#)) that passed last month in the House of Representatives by a vote of 261-155. This legislation requires EPA to withdraw the definition of WOTUS and re-start the rule-making process. Similar legislation ([S. 1140](#)) has been introduced in the Senate. The Obama Administration has vowed to veto any legislation passed by Congress to repeal WOTUS.

NACo has established an online hub with information on WOTUS at this link: <http://www.naco.org/legislation/Pages/WOTUS.aspx>. Last week, NACo's Executive Director Matt Chase released the following statement on EPA's release of the WOTUS rule:

"We support clean water. Clean water is essential to the nation's counties on the front lines of preserving local resources, strengthening public safety and promoting economic growth.

We have repeatedly called for a collaborative intergovernmental process, greater certainty and a pragmatic rule to advance clean water goals without hindering counties' vast public safety and infrastructure responsibilities.

While we appreciate the agencies' recent efforts, the flawed consultation process has resulted in a final rule that does not move us closer to achieving clean water goals and creates more confusion than clarity.

Counties support common-sense environmental protection, but the final rule expands federal oversight and will create costly delays in critical work without any proven environmental benefit.

We will continue to work with bipartisan leaders on Capitol Hill to repeal the rule and ensure a collaborative rule-making process with state and local governments. Only when we work together can we achieve the best results for county residents and protect water resources for generations to come."

The new rule becomes effective 60 days after publication in the federal register.

VACo Contact: [Larry Land, CAE](#)

Source: National Association of Counties, News Release, May 27.

Virginia Local Government On The Move

Compiled by **Tedd Povar** on the [Virginia Local Government Management Association website](#)

May 2015

- Sanford "Sandy" Wanner, retired James City County Administrator, appointed Interim Administrator for Gloucester County.
- Matt Lawless, who recently completed an ICMA management fellowship with Albemarle County, appointed Town Manager for Boones Mill.
- Ryan Spitzer, Assistant Town Manager for Vinton, appointed Town Manager for Strasburg.
- W. Brent Robertson, Management and Budget Director for Roanoke County, appointed County Administrator for Franklin County, effective June 29.

April 2015

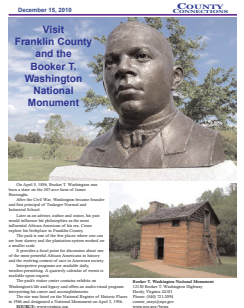
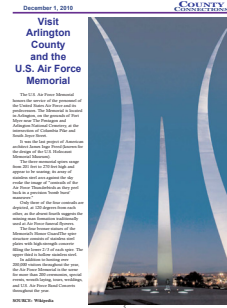
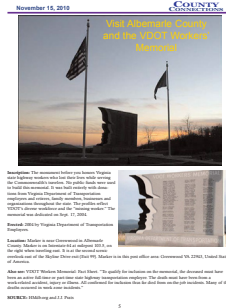
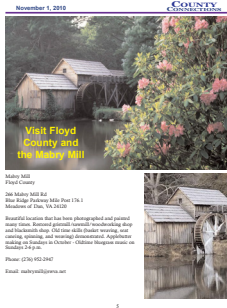
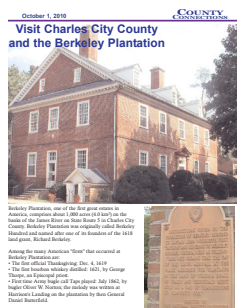
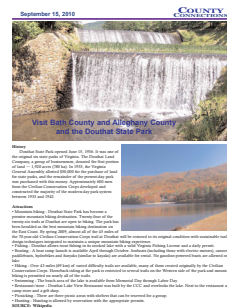
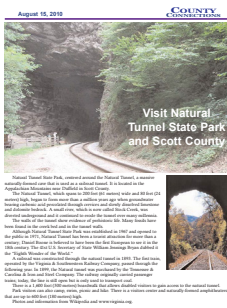
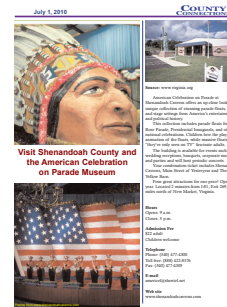
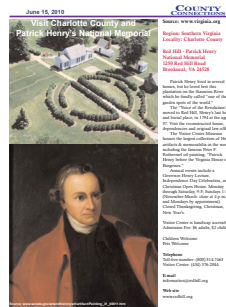
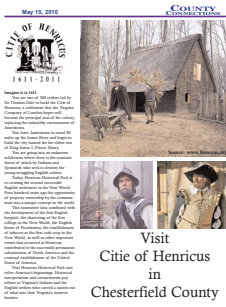
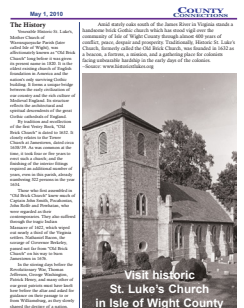
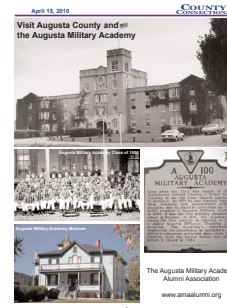
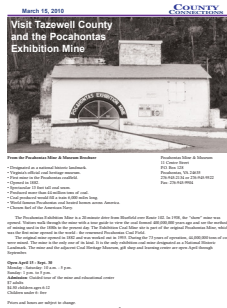
- Mark Reeter, County Administrator for Bedford County since 2013, announced his resignation effective April 30.
- Neil Morgan, former Newport News City Manager and currently senior fellow for Virginia Tech's Center for Organizational and Technological Advancement, appointed York County Administrator, starting June 15.
- Jim Spencer, Tazewell County Administrator, retired effective May 1. Spencer has served the county for 22 years in several capacities.
- Patricia Green, Deputy County Administrator for Tazewell County, appointed Interim County Administrator.
- Kenny Eades, long-time Northumberland County Administrator, announced his retirement effective December 31.
- Brannon Godfrey, Deputy City Manager for Portsmouth, appointed Interim City Manager.
- Selena Cuffee-Glenn, City Manager for Suffolk since 2008, named Chief Administrator for the City of Richmond by Mayor Dwight Jones, pending City Council approval.
- Mark Jinks, Deputy City Manager for the City of Alexandria, and Interim Manager since January 2, appointed City Manager.
- Jim Spencer, former Tazewell County Administrator, appointed Community and Economic Development Director for the City of Bluefield, W.V.
- Garrey Curry, Assistant County Administrator for Gloucester County, appointed Acting County Administrator until the Board formally appoints an Interim County Administrator.
- Carl Bogges, Attorney for Bedford County, appointed Interim County Administrator.
- Randy Arno, former County Administrator for multiple counties in Virginia, and former director of the Weldon Cooper Center's Southside Office, died at the age of 68.

The History of County Connection's PAGE 5 TOURISM

Since 2009, VACo has dedicated Page 5 of its County Connections newsletter to promoting tourism in Virginia's Counties. Since we have a growing collection of Page 5 features, we thought it would be fun to take a look back. If you are interested in appearing on Page 5, please send your feature idea to Gage Harter at gcharter@vaco.org. We welcome submissions from all our county members.

A look back at the Year 2010

Click on image to enlarge



Mark Your Calendars

Virginia Department of Environmental Quality Training & Certification News

2015 Summer/Fall SWM/ESC Certification Courses

Several new class dates and locations for Stormwater Management (SWM) and Erosion & Sediment Control (ESC) have been scheduled, and are now open for enrollment through the [DEQ Knowledge Center \(DEQ KC\)](#) (instructions below).

[View SWM course schedule*](#) | [View ESC course schedule*](#)

Current certification training costs (Paid after requesting access through [DEQ KC](#))

SWM & ESC Basic = \$160 | SWM & ESC Inspector = \$100 | SWM & ESC Plan Reviewer = \$160

Course Enrollment Instructions

Login to the [DEQ KC](#) | Click on Course Catalogue / Learning Center | Enter Search Text "Stormwater" or "Erosion" and click search
Click the course name you are interested in | Scroll down to see Sections, and then click on a Class Section (Location)
Click "Request Access" (a new window will open) | Type in a reason, and click "Request Access" again.

After requesting access to a course section, you will receive an email with payment instructions. The fastest way to pay for your course, and complete your enrollment is to pay via credit card. If you pay via credit card your enrollment will be approved the next business day. For the latest information on DEQ Training and Certification programs, please visit the [DEQ Training Website](#).

JEFFERSON CUP AWARD

VACo seeks nominations for this year's Jefferson Cup Award to be presented at the November 8-10 Annual Conference. **The deadline for nominations is August 1.**

Please submit nominations to Jim Campbell at jcampbell@vaco.org.

Below is a brief history of the Jefferson Cup as well as criteria for award recipients.

On October 25, 1964 at The League of Virginia Counties Executive Board Meeting--The Committee that had been appointed by the President Stuart T. DeBell of Fairfax County to study methods and procedures for recognizing outstanding programs, contributions and achievements in local government, reported. The Committee recommended the establishment of an award for outstanding contributions and achievements in local government to be made at the discretion of an Awards Committee in a presentation at the Annual Meeting. The Committee further recommended that the Jefferson Cup suitably engraved to set on a wooden base be adopted as the award. The award was to be called THE JEFFERSON CUP AWARD.



Former Henrico County Manager Virgil Hazelett was the 2012 recipient of the Jefferson Cup. He's pictured with former VACo President Catherine Hudgins.

Criteria established for award recipients

1. Any individual who has made an outstanding contribution to local government may be a recipient of the Award.
 2. Any local government which has participated in an outstanding local government activity may be a recipient.
 3. The Award is to be made at the Annual Meeting of VACo but may not necessarily be made each year.
 4. Nominations are to be made to the Awards Committee by August 15 of each year prior to the Annual Meeting.
 5. Any additional rules, regulations, standards can be adopted by the Awards Committee.
- **Excerpt from the VACo Board of Directors Minutes-August 13, 1995.**



THE RACE TO MECKLENBURG COUNTY, N.C. BEGINS NOW
NACo's 2015 ANNUAL CONFERENCE AND EXPOSITION JULY 10 - 13



Register for NACo

Register now

NACo's 80th Annual Conference and Exposition provides an opportunity for all county leaders and staff to learn, network and guide the direction of the association. The Annual Conference, held each July, is hosted by a NACo member county.

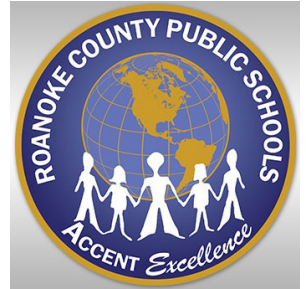
This year, the conference will be held in Mecklenburg County, (Charlotte) North Carolina. The Annual Conference provides county officials with a great opportunity to vote on NACo's policies related to federal legislation and regulation; elect officers; network with colleagues; learn about innovative county programs; find out about issues impacting counties across the country; and view products and services from participating companies and exhibitors.

news from our associate members

Milestone to Partner with Roanoke, VA County Schools

The Roanoke County School Board voted to issue an Intent to Award to Milestone Communications for the development and management of wireless base stations on its school sites. Milestone and the School Board are moving forward with negotiating a contract. Milestone will conduct feasibility surveys at the various properties and work to attract interest from wireless carriers to purchase space on proposed towers. Towers can generally hold equipment for up to five carriers interested in improving network coverage.

Upon approval of both the County and the carriers, Milestone will oversee all construction and community outreach. "It's nice to have a unified carrier for this type of service on the schools' side," Board Chairman David Wymer said. "It has been a journey, but I think it will be a positive good." Link to Roanoke Times article via [our website](#).



The Roanoke locations add to Milestone's [2000+ potential wireless infrastructure sites](#) in the Mid-Atlantic region.



Get Involved with NACo

If you have knowledge or an interest in a certain issue area or concerns about the effects of federal legislation on your county, then you should become a member of a NACo Policy Steering Committee. The policy steering committees enable county officials from member counties to become actively involved in NACo's policy process.

The process of joining a policy steering committee is simple: You need to apply through your state association of counties.

Here are the important points to remember:

- Your state association receives policy steering committee nomination forms from NACo in the spring. You should fill out and submit a nomination form to your state association of counties approximately one month before the NACo Annual Conference, which usually occurs in July.
- You should mark on the nomination form your first and second choice of which steering committee you would like to serve.
- Members of NACo affiliate organizations who want to serve on a steering committee should follow the same process.

NACo makes every effort to accommodate the nominee's first choice of policy steering committee assignments. Committee appointees serve on a committee for one year and cannot transfer membership to another committee, or serve on more than one policy steering committee, during that year.



Contact

Deborah Cox | Legislative Director
202.942.4286 | dc Cox@naco.org

VACo Seeks Proposals for IT Study

The Virginia Association of Counties seeks proposals from professional Information Technology (IT) contractors to provide services to VACo to include assessing the current IT system; drafting recommendations for the performance, architecture, stability, dependencies, security and maintainability relating to the system and planning for improved IT architecture and processes. The goals and tasks are outlined below.

Deadline for Submissions is July 2, 2015 at 5 p.m.

- Assist in the comprehensive evaluation of the system (hardware, software, servers, websites, internet access, business and communications processes) to clearly visualize all the components and their configuration as it is being used currently;
- Assist in conducting a cost/benefit analysis of the components of the system to determine if they create undue vulnerabilities and need to be upgraded, replaced or removed;
- Assist with User interviews of all the VACo staff to ascertain how they currently use the system. Special consideration is given to business processes and pain-points or bottlenecks, expectations and wish-list functionality;
- Assist the IT Director in developing a comprehensive IT plan that meets the needs of the stakeholders critical business processes and makes clear recommendations for hardware, software and network solutions. The plan will map a way forward for VACo to continue to monitor, update and implement the plan;
- Assist in drafting a set of protocols for Best Practices regarding backups, security, updates, upgrades, redundancy, training and retention policies;
- Assist in drafting a phased implementation strategy and a schedule that includes an estimated cost per phase. The strategy should also address the use of personal technology linked to VACo systems.

[Click here or on the RFP below to view the entire document.](#)

<p>VIRGINIA ASSOCIATION OF COUNTIES</p> <p><u>REQUEST FOR PROPOSAL</u></p> <p>(RFP)</p> <p>1207 E. Main St., Suite 300 Richmond, VA 23219</p> <p>Issue Date: June 2, 2015 Deadline for Submissions: July 2, 2015 (5pm)</p>	
<p>SEND PROPOSALS DIRECTLY TO:</p>	<p>Virginia Association of Counties 1207 E. Main St., Suite 300 Richmond, VA 23219 ATTN: Vicky Steinruck, CPA</p>
<p>In compliance with this Request for Proposal (RFP) and all the conditions imposed herein, the undersigned offers and agrees to furnish the Services/Goods in accordance with attached signed proposal or as mutually agreed upon by subsequent negotiation.</p>	
<p>Name and Address of Firm: _____</p>	
<p>Date: _____</p>	
<p>By: _____ (Signature in Ink)</p>	
<p>(Print Name) _____</p>	
<p>Telephone (____) _____</p>	
<p>Federal Identification Number _____</p>	
<p>Email Address _____</p>	



2016 Industrial Revitalization Fund (IRF) How-to-Apply Workshops

Up to \$2 million in IRF program funding is available to local governments to help rehabilitate derelict commercial and industrial structures

The IRF program provides funding of up to \$600,000 for construction projects aligned with local and regional economic development strategies. Towns, counties or cities can apply for the funding, however, special consideration will be given to distressed communities. Each IRF grant/loan will require a one-to-one match from public or private funds. Eligible properties include any large-scale, non-residential structure.

The Department of Housing and Community Development (DHCD) will be conducting three how-to-apply workshops for the Industrial Revitalization Fund (IRF) program during the month of July. During these sessions, DHCD staff will offer a review of the program design, funding availability, the application process and additional information.

Applications are due Thursday, October 1, 2015.

For more information, contact Joy Rumley at joy.rumley@dhcd.virginia.gov or 276.676.5471 Ext. 7 or visit www.dhcd.virginia.gov.

Location	Date	Time
Lynchburg	Tuesday, July 14	1-3 p.m.
Abingdon	Tuesday, July 21	1-3 p.m.
Norfolk	Tuesday, July 28	1-3 p.m.

Register Now!

Financial Facts



GASB provides a definition of fair value and describes how it should be measured in new accounting and financial reporting guidance for state and local governments.

GASB Statement No. 72, "Fair Value Measurement and Application," defines fair value as the price that would be received to sell an asset or paid to transfer a liability, in an orderly transaction between market participants at the measurement date.

VACo Contact: [Vicky Steinruck](#)

Virginia Natural Resources Leadership Institute - Invitation to Apply

VNRLI is a unique professional development opportunity that aims to build competencies in natural resource issues, collaborative problem solving, and leadership.

What: Six three-day sessions utilizing a proven mix of mini-lectures, experiential role plays and exercises, stakeholder panel discussions and field trips.

When & Where: Session 1: September 16-18, 2015 - Shenandoah National Park
Session 2: November 11-13, 2015 - Virginia Beach
Session 3: January 13-15, 2016 - Richmond
Session 4: March 2-4, 2016 - Shenandoah Valley
Session 5: April 20-22, 2016 - Southwest Virginia
Session 6: June 8-10, 2016 - Charlottesville

Cost: \$2950 - Scholarship assistance is available. Please see the [program application](#) for more information. For more information, or to apply to the program, please visit [our website](#). **Applications are due June 12.** Sessions are also available on an individual basis. Please view our [regional session flier](#) for more information.

Questions? Please contact VNRLI Program Manager, Kelly Altizer, at [434.924.6569](tel:434.924.6569) or kaltizer@virginia.edu.

Employment Opportunities

Employment ads are edited due to space considerations. Visit www.vaco.org to view the full versions. Click on the County Employment link on the menu bar.

911 SYSTEMS TECHNICIAN | Rockbridge County

\$41,178. Performs technical work for a multi-jurisdictional public safety communications center. Work is performed under the general supervision and authority of the Director of the Rockbridge Regional Emergency Communications Center. Work is generally performed in an office environment. The job requires regular and frequent contact with vendors, technical advisors from associated organizations, members of the public, law enforcement, and Fire/EMS providers. The applications for the position can be found online at the City of Lexington website under "Forms" or the application can be picked up on site, or applicants can send resumes directly to the ECC by mail with the job title labeled on the envelope.

TELECOMMUNICATIONS MANAGER | City of Salem

SALARY RANGE: \$46,134.40 to \$59,051.20
FULL TIME POSITION WITH BENEFITS.
The qualified applicant will be responsible for managing the daily administration and operations of the 911 Communications center. Provides dispatch and other communication support services for emergency situations involving police, fire, emergency medical technicians as well as other city public safety responders. Interested applicants may apply online no later than 5 p.m. on June 15 at: <http://www.salemva.gov/departments/hr/jobOpenings.aspx> or in person at 114 N. Broad Street, Salem, VA 24153.

DIVISION CHIEF - NEW CONSTRUCTION PLAN REVIEW | City of Alexandria

Apply Online: <http://alexandriava.gov/jobs>.
JOB NUMBER: 2015-00432. \$74,645.48 - \$119,940.86. CLOSING DATE: June 18.
As Division Chief, New Construction Plan Review, you will manage and supervise the Plan Review Section of the Department of Code Administration. You will be the voice for the Section ensuring that the proper training and tools are available for staff and that our customers receive the highest level of service. You will be responsible for ensuring our plan reviews are in compliance with the Alexandria City Code, The Code of Virginia, internal policies

and procedures, and the Virginia Uniformed Statewide Building Code. This work is performed under the general supervision of the Deputy Building Official. NOTES: This position requires the successful completion of pre-employment background checks.

ACCREDITATION MANAGER | Town of Woodstock

The Accreditation Manager performs complex advanced administrative work within the Police Department, assessing the Department's current position pertaining to law enforcement best practices and guiding the Department through the application and maintenance of accreditation. The position is at-will, full-time, with some evening meeting commitments. Salary range is \$750/week-\$1,153/week, annualized to \$39,000-\$60,000. Hiring range is \$750/week-\$865/week, annualized to \$39,000-\$45,000 and is classified as a FLSA exempt position. The successful applicant must be able to pass a pre-employment, post-offer drug screening and background check. The position packet is available at the Town of Woodstock Municipal Office, 135 North Main Street, Woodstock VA 22664 or www.townofwoodstockva.gov/jobs. Completed applications are due by 5 p.m. on Wednesday, June 17. This position will begin after July 1.

FT SENIOR ELIGIBILITY WORKER (INTAKE) | James City County

\$32,668 or higher, DOQ + Benefits; Full-time regular position; Social Services seeking individuals to perform review and evaluate information gathered from applicants to determine eligibility for public assistance programs and services. Interprets rules and regulations associated with assistance. Primary Duties: Performs, interprets, and explains policy for State, Federal, and local Financial Assistance Programs to include: Supplemental Nutrition Assistance Program (SNAP), Medicaid (families, children, elderly, disabled), Temporary Assistance for Needy Families (TANF), General Relief (GR) for unattached children, and Energy assistance. Accepting applications until position is filled. Only online applications to our website will be considered. To apply, please visit the James City County Career Center at jobs.jamecitycountyva.gov.

PT FRAUD INVESTIGATOR | James City County

\$15.71/hour or higher, DOQ + partial benefits; part-time 20 hours/week; position

will not become full-time; for full-time employment, candidates must apply for F/T available positions; Social Services seeking individual to maintain program integrity for the Financial Assistance Programs to include: Supplemental Nutrition Assistance Program (SNAP), Medicaid (families, children, elderly, disabled, nursing home/community based care), Temporary Assistance for Needy Families (TANF), Auxiliary Grants (AG), General Relief (GR) for unattached children, Child Care, and Energy assistance. Only online applications to our website will be considered. To apply, please visit the James City County Career Center at jobs.jamecitycountyva.gov.

COUNTY ADMINISTRATOR | Tazewell County

Tazewell County (44,103), set in historic southwestern Virginia on the Alleghany Plateau, is seeking applications for the position of County Administrator. A full profile describing the County, the Administrator's position and the County's programs may be found at <http://www.tazewellcounty.org/> or www.Springsted.com under "Active Executive Search". The salary range for the position is negotiable based on the candidate's qualifications and experience. Resumes received by June 21, 2015 will receive priority consideration. To be considered, please submit a cover letter, résumé with salary history and five (5) professional references online by visiting Waters & Company Executive Recruitment (WCER) website at <https://waters-company.recruitmenthome.com>. Following the filing date, résumés will be screened by Waters & Company based on the criteria established by Tazewell County. The County will review recommended candidates who most closely meet the established criteria and finalists should be interviewed in Tazewell during the month of August 2015. For more information, please contact John Anzivino at richmond@waters-company.com.

TRAFFIC PROJECT MANAGER-CIVIL ENGINEER | Hanover County

The incumbent will perform a variety of field and civil engineering functions related to the construction of various highway projects and road-related concerns. Activities include: project management, field investigations, consultant management, plan review, public involvement coordination, budgeting and construction inspection. The incumbent

will also respond to traffic and highway concerns raised by citizens, staff and elected officials and coordinate with VDOT and other agencies on the analysis and implementation of appropriate corrective measures. \$21.70/hour plus partial benefits. For more information and to apply, visit www.hanovercountyjobs.com or call 804.365.6489. (TDD #365.6140).

DIRECTOR - 2019 COMMEMORATION | Jamestown-Yorktown Foundation

Job Profile: The Jamestown-Yorktown Foundation (JYF), which operates two world-class museums, Jamestown Settlement and Yorktown Victory Center, seeks a qualified candidate to direct efforts to commemorate four national landmark historical events of 1619. Salary: \$125,000 with state benefits package. This is an excepted and restricted position that will end no later than June 30, 2020. TO APPLY: You must fully complete a Commonwealth of Virginia employment application. To apply please go to virginiajobs.peopleadmin.com. Applications must be received by June 7 at 5 p.m. Background Check/E-Verify Required. EEO/AA/ADA. Contact: Patrick O. Teague, Human Resources Manager at patrick.teague@jyf.virginia.gov or 757.253.4042.

CLEAN COMMUNITY COORDINATOR | Gloucester County

SALARY: \$14.16 - \$22.65 Hourly. CLOSING DATE: June 14. Under general supervision, performs administrative and program management duties in the coordination of the programs and activities of the County's Clean Community Program which promotes litter prevention, recycling, and beautification efforts. Employee must exercise independent judgment, discretion and initiative in completing assignments and handling public contact situations requiring considerable tact and knowledge of county policies, procedures and programs. A cover letter and resume must be submitted with your on-line application. Possession of a valid driver's license; possess and maintain a driving record that meets established Gloucester County Driving Standards. A minimum of 3 professional references MUST be listed on the application. For a complete job description and to apply online, visit our website at www.gloucesterva.jobs. 6467 Main Street, Gloucester, VA 23061. 804.693.5690. hdept@gloucesterva.info.

DIRECTOR OF HUMAN RESOURCES | Roanoke County

The Human Resources Director (HRD)

provides executive level leadership and policy development on workplace issues affecting the 900+ employees of Roanoke County government. The HRD works closely with the County Administrator and senior staff from all departments to ensure County government employees are valued and recognized for outstanding service delivery to citizens of the County. Expected hiring range is between \$105,000 and \$115,000, depending on experience and qualifications. Interested? Resumes received by June 12 will receive priority consideration. To be considered, please submit a cover letter, resume and salary history with five professional references to Anne-Marie Green, Acting Director of Human Resources (agreen@roanokecountyva.gov). For a full profile describing the County and the position, please visit Roanoke County's website at www.roanokecountyva.gov/jobs.

DEPUTY REGISTRAR | King George County

King George County is currently accepting applications for the position of Deputy Registrar. Applicant requirements include graduation from an accredited college or university with major coursework in public administration, business or related field or equivalent, thorough knowledge of Federal and State voting regulations, great attention to detail, strong communication and computer skills, ability to maintain confidentiality and a valid driver's license. Applications will be accepted until the position is filled, and are available from the County Administrator's office, 10459 Courthouse Drive, Suite 200, King George, VA 22485, or on the county website <http://www.king-george.va.us>. Questions regarding this position should be directed to 540.775.9186.

ENVIRONMENTAL PROGRAM SPECIALIST | Loudoun County

The successful candidate will perform research and analysis of environmental programs, regulations, and legislation; serve as project manager for community water and wastewater initiatives and projects; serve as subject matter expert for the Loudoun County Water and Wastewater Needs Assessment; provide technical support, research, and reporting related to the County's assessment and implementation of the Chesapeake Bay TMDL Phase II and Phase III Watershed Improvement Plan; evaluate the impact of local stream TMDLs and lead efforts to improve surface water quality. Prepare and present information to the Board of Supervisors, Commissions, Committees,

organizations, and the general public; and serves as technical expert and adviser for community water and wastewater issues in the County. Requires DMV record check. (Hiring Range: Up to \$84,193 Depending on Qualifications) Recruitment #15-S455-2059 Apply immediately. Visit our online employment center at www.loudoun.gov for more information and to apply.

PLANNER I | Loudoun County

The successful candidate for this entry-level position will be primarily responsible for work in two areas: land development application review and responding to public inquiries. Work related to land development applications, such as boundary line adjustments, subdivisions, and easements, requires attention to detail, problem solving abilities, organizational skills, and intellectual curiosity. Requires any combination of education and related experience equivalent to a Bachelor's Degree in Planning or closely related field. (Hiring Range: \$39,337-\$56,352) Recruitment #15-S151C-2060 Apply immediately. Visit our online employment center at www.loudoun.gov for more information and to apply.

PAYROLL SUPERVISOR | Rockingham County

Supervise the processing of two monthly School Division payrolls and the bi-weekly County payroll, and ensure the accuracy thereof. Maintain the various benefit plans. Prepare federal and state tax reports (quarterly and annual) in compliance with federal and state laws. Prepare payroll information requested from auditors (workers compensation, independent auditors, state, etc). Complete non-discrimination tests for Section 125, and file required information with the US Dept. of Commerce. To Apply: Complete a Rockingham County employment application and mail it with your resume and references to the Department of Human Resources, Rockingham County, 20 East Gay Street, Harrisonburg, VA 22802. A printable version of our employment application is located on our website at www.rockinghamcountyva.gov. Application review will begin as soon as possible. This position will remain open until filled.

DIRECTOR OF FINANCE | Town of Orange

Candidates should possess experience working in a growth oriented community or company with a wide range of duties in financial operations and management. Prior experience should include development of annual budgets, customer service

programs, automated accounting systems, financial forecasting, producing various financial reports, capital improvements, and financial policies. Salary range: \$69,685-\$100,502 DOQ + benefits. Please submit a cover letter and resume to: Gregory S. Woods, Town Manager, Town of Orange, 119 Bellevue Avenue, Orange, Virginia 22960. For inquiries you may email the Town Manager's Office at townclerk@townoforangeva.org or telephone at 540.672.5005. Position is open until filled.

**FULL-TIME EMERGENCY SERVICES
COORDINATOR | Halifax County**

A detailed job description is available online at www.halifaxcountyva.gov or at the County Administration office located at 1030 Cowford Road, Suite LL1, Halifax, VA. Typical tasks include, but are not limited to, coordinating the operations and communications of emergency services with fire, rescue, law enforcement and emergency medical services; maintaining records of facilities and volunteer personnel. Starting salary dependent upon qualifications. Halifax County Employment Application is available online at www.halifaxcountyva.gov (jobs) or call 434.476.3300. Send resume and completed application to County Administrator, P. O. Box 699, Halifax, VA 24558 marked Confidential by June 19. EOE

**FULL-TIME COMMUNICATIONS
SPECIALIST | James City County**

\$37,769/year or higher, DOQ + Benefits; The Communications Department is seeking a Communications Specialist to produce, shoot, and edit videos for the County cable and YouTube channels that visually enhance County messaging, explains services, supports open and transparent government, and promotes James City County as a premiere place to live, work, and visit. This position scripts, produces, and directs videos highlighting County events, services, and programs; operates video cameras in the field and in studio; edits video using non-linear Avid system; operates video camera, switcher and graphics during live broadcasts of County meetings; schedules programming for the County television station; manages County YouTube channel; provides videos for department webpages; and serves as an Emergency Public Information Officer during County-wide emergencies. Accepting applications until position is filled. A James City County online application must be completed. Please visit <https://jobs.jamescitycountyva.gov>.

ARBORIST-COUNTY FORESTER | Loudoun County

Loudoun County's Department of Building & Development, Engineering Division, is seeking candidates for a part-time (30 hours/week), customer service driven professional forester/arborist position responsible for technical expertise on all tree and forest related issues. Responsibilities include providing review of land development applications regarding issues including the viability of tree conservation areas, preservation of individual trees, planting of trees in urban sites, reforestation of riparian buffers and upland areas, and any other proffers regarding trees or forests and working with the public and other county, state and federal agencies to promote urban tree planting projects, educational forums and other public outreach. (Hiring Range: \$23.75-\$34.65) Recruitment #15-S355-2047 Apply immediately. Visit our online employment center at www.loudoun.gov for more information and to apply.

CHIEF ACCOUNTANT | Town of Culpeper

Town of Culpeper Full-Time - Excellent Benefits Salary Range - \$50,960 - \$81,536 The successful candidate will plan, design, and implement systems of accounts and procedures in accordance with generally accepted accounting principles; develop and maintain policies and procedures; implement accounting standards and reporting requirements; coordinate the input and output of the accounting system including all required reports; manage cash, investments and banking activities; forecast cash flow needs; establish and maintain sound internal controls and safeguard financial assets; maintain and account for all capital asset and debt schedules; responsible for the preparation of monthly financial/actual-to-budget variance reports, Comprehensive Annual Financial Report (CAFR), Single Audit Report and Auditor of Public Accounts Comparative Cost; and reconcile all financial accounts including state and federal monies. Application and position profile are available at www.culpeperva.gov. Open until filled. EOE

PROCUREMENT OFFICER | Town of Culpeper

Full-Time - Excellent Benefits Salary Range - \$37,897 - \$60,632. The successful candidate will design and implement processes and procedures to manage the tracking of contract documents, purchase orders, bids, proposals and change orders; review, evaluate, and recommend a variety of bids

and proposals for goods and services based on procurement laws, regulations and best practices; preside at bid openings; oversee all questions on purchasing matters; interview vendors' representatives on price changes and trade and case discounts; maintain bidder list, vendor list, commodity list; manage sensitive and confidential bid and contract files with appropriate documentation as required by law; interact with staff from other departments, officials, and the general public; and prepare and maintain reports necessary to ensure proper internal control. Application and position profile are available at www.culpeperva.gov. Open until filled.

**REVENUE/PROCESS COMPLIANCE
ANALYST | Town of Culpeper**

Full-Time - Excellent Benefits Salary Range - \$43,950 - \$70,324. The successful candidate will develop and plan compliance reviews of all revenue programs, including control processes; audit business licenses, meals, lodging, admissions, and cigarette taxes, real estate tax, and personal property tax in compliance with local and state tax codes and ordinances; review, analyze, reconcile, and research financial results; prepare comprehensive reports; review changes in state laws for local applicability; and pursue legal action for businesses that fail to comply with ordinances. Application and position profile are available at www.culpeperva.gov. Open until filled.

STREET MAINTENANCE MANAGER | City of Manassas

The purpose of this classification is to perform technical and administrative work overseeing the construction, installation, maintenance, and repair of city streets, open drainage ditches, storm facilities and related infrastructure. Hiring Range for this position is: \$69,659-\$90,542. Supervises, directs, and evaluates assigned staff: Develops and oversees employee work schedules to ensure adequate coverage and control; compiles and reviews timesheets; approves/processes employee concerns and problems and counsels or disciplines as appropriate; interviews potential candidates and makes hiring recommendations; assists with or completes employee performance appraisals; recommends promotions, discipline, termination and salary increases; and trains staff in operations, policies, procedures. Apply online at: <http://www.manassascity.org/hr/jobs>. Applications accepted until position is filled. Initial review of applications will occur on May 18 with first priority given to those received no later than May 29.



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VACo exists to support county officials and to effectively represent, promote and protect the interests of counties to better serve the people of Virginia.

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