



COMMONWEALTH OF VIRGINIA

DEPARTMENT OF HUMAN RESOURCE MANAGEMENT

May 29, 2015

Dear Local Government/Schools Administrator:

The 2015 Virginia Acts of the Assembly, Chapter 665, Item 82.H. (see <http://communique.agencies.virginia.gov/Various/Item82Hbudgetact.pdf>) directs the Department of Human Resource Management (DHRM) to conduct an actuarial review of the impact of including local governments, school divisions and other political subdivisions in the state employee health benefits plan or in one statewide plan for employees of political subdivisions. **The Act requires participation by all local government and school entities.** Other political subdivisions may also participate.

DHRM has engaged Aon Consulting to conduct this analysis. Please refer to the instructions at the link below and complete the requests for general information as well as current plan design, census and claims data. We recommend using the Mozilla Firefox browser to open the link.

Instructions: (<http://www.dhrm.virginia.gov/docs/default-source/benefitsdocuments/ohb/actuarialstudyinstructions.docx?Status=Temp&sfvrsn=2>)

The completed survey must be submitted to Aon Consulting **by June 30, 2015**. If you have difficulty opening the link or questions about any of the items on the data request, please contact Pam Hazelgrove, whose contact information appears below.

Aon Consulting
c/o Pam Hazelgrove
7325 Beaufont Springs Drive, Suite 300
Richmond, VA 23225
Phone: 804-320-8438
Email: pam.hazelgrove2@aonhewitt.com

Thank you for your cooperation. We look forward to sharing the results of the study with you.

Sincerely,

A handwritten signature in cursive script that reads 'Sara R. Wilson'.

Sara Redding Wilson
Director