

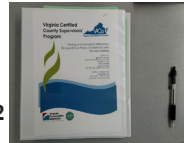
# COUNTY CONNECTIONS

The Newsletter of the  
Virginia Association of Counties

March 17, 2016



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## VACo reports on General Assembly budget and bills of interest



### General Assembly Conference Budget Reports

The House and Senate agreed on a biennial budget on March 11. The following items of interest to localities are included in the General Assembly's conference budget. This document tracks HB 30.

[READ MORE](#)

### General Assembly Session Update on Bills of Interests

The following is a report on bills that received final action by the General Assembly shortly before adjournment sine die on March 11. VACo staff soon will develop a more comprehensive report on actions by the 2016 General Assembly affecting local governments. Be on the lookout for VACo's Annual Legislative Summary.

[READ MORE](#)

## Members of the next class of the Virginia Certified County Supervisors' Program meet in Albemarle County



**Pictured from Left to Right - Beau Blevins (VACo), Keith Guzy (Page County), Steve Wilkerson (Bedford County), Rick Randolph (Albemarle), Meg Bohmke (Stafford County), Claudia Lundy (Mecklenburg County), Larry Nordvig (Powhatan County), William Martin (Greene County), Joel Acree (Isle of Wight County), William McCarty (Isle of Wight County), Keith Blowe (Sussex County), Rex Hill (Carroll County), Rick Blevins (Smyth County), Robert McCraw (Carroll County), Mike Chandler (Virginia Tech), James Griffith (Alleghany County), Jessie Barksdale (Pittsylvania County) and Martha Walker (Virginia Cooperative Extension).**

**Not Pictured - Nick Asbury (Bland County), Allison Mays (Washington County), Saul Hernandez (Washington County) and Laura Sellers (Stafford County).**

On March 11, county leaders met in Albemarle County for the Virginia Certified County Supervisors' Program. During the class session, titled "Making a Governance Difference: The Role of Purpose Driven Policy, Deliberation and Decision Making," the class examine legal principles established by the U.S. and Virginia Constitutions, the Dillon Rule, as well as other ordinances and regulations that influence policy making and decision making. Class participants explored how they can work effectively across boundaries as well as apply strategic thinking strategies and the six thinking hats methodology. The class will meet again on April 22 to complete this session of the program.

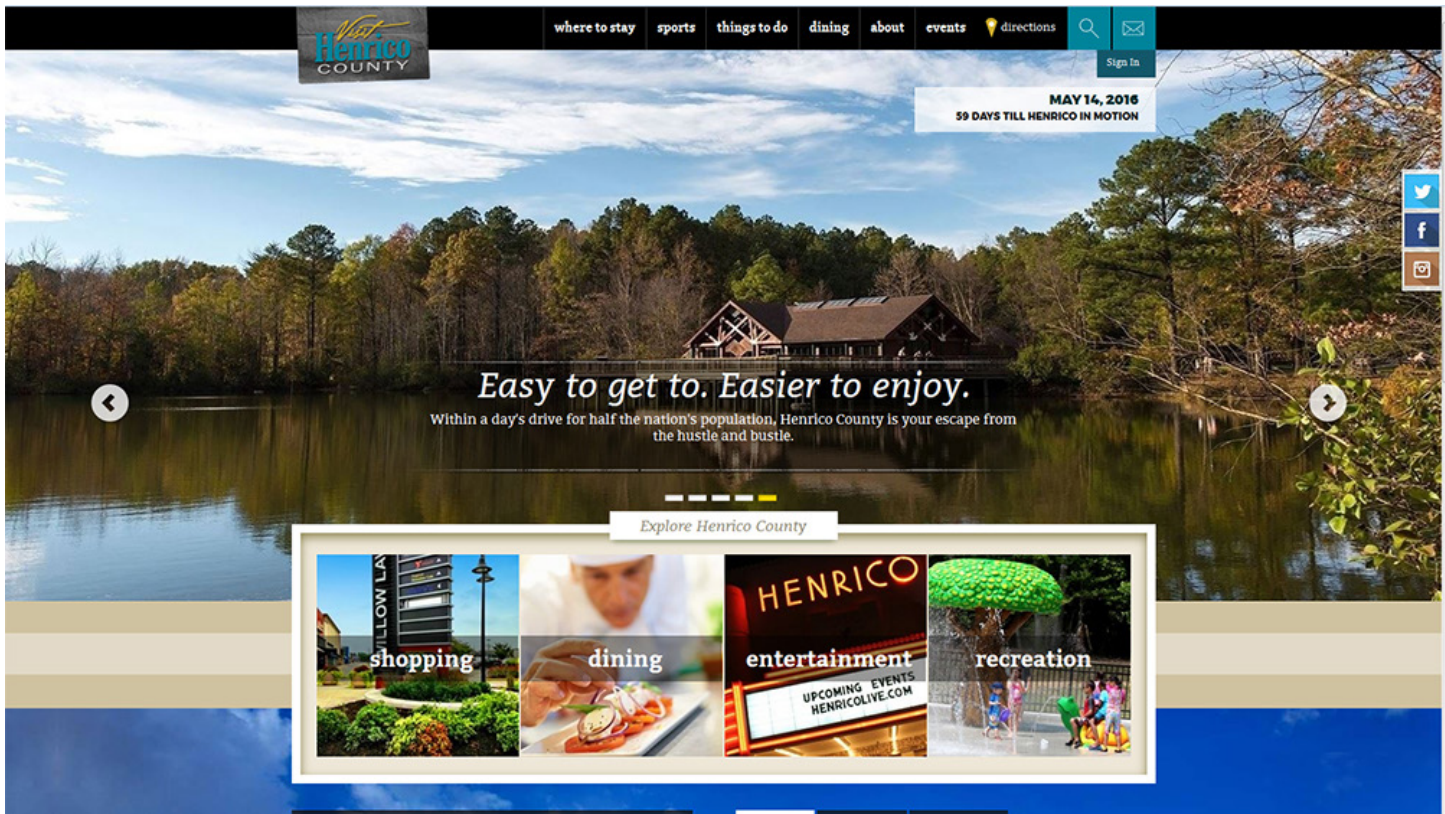
The VACo Education event features a five-course curriculum. The format used with each course is designed to maximize learning as well as student engagement. Each course begins with a six-hour classroom session that is topically driven and reflective of the subject matter being covered. Following the classroom session is an eight-week home study session. Each course participant is assigned relevant articles and books and completes assignments drawn from the readings on a weekly basis. One or more essays are also assigned during this portion of the course. The third and final course component of each course is a concluding six-hour classroom session.

For more information on the Certified County Supervisors' Program and any of VACo Education Programs - contact Beau Blevins at [bblevins@vaco.org](mailto:bblevins@vaco.org).

**VACo Contact:** [Beau Blevins](#)



## Henrico revamps tourism website, launches new app



With thousands of youth soccer players and families set to converge on the metro region this weekend for the start of the 2016 Jefferson Cup, Henrico County has rolled out an updated tourism website and a new app for mobile devices to help visitors plan where to sleep, eat, shop and spend their time during their stay in the county.

[VisitHenrico.com](http://VisitHenrico.com), which initially launched three years ago, has been redesigned to be simpler, more visual and more informative for users, said Dawn Miller, tourism supervisor for Henrico's Division of Recreation and Parks. The Visit Henrico County app, built to help visitors navigate county roads and reach their destination, is free and available at iTunes [iTunes](#) and [Google Play](#) app stores.

"Henrico is far more than meets the eye," Miller said. "The site now offers a broader view of the visitor experience within the county — whether they're here for a sports tournament, historical tour or business meeting."

The redesigned site is easier to use and search, she said, with a database that spotlights Henrico-based hotels, restaurants, events and attractions. The site highlights Henrico's extensive history, features upcoming special events and suggests trip ideas for visitors seeking a specific experience. Users can sign up to receive e-blasts, text messages and push alerts on their phones.

The Visit Henrico app, the county's first native app, uses GPS to help visitors locate a sports facility, hotel, historical site, favorite restaurant or other destination. App users can receive push notifications of events and activities based on their interests.

Tourist and travel spending continue to grow in Henrico County. Domestic travel expenditures have increased by 11 percent since 2012, reaching nearly \$829 million last year — the fifth-most for Virginia localities — according to the Virginia Tourism Corporation.

The economic impact of sports tourism in Henrico has grown at a 20 percent clip over the same period, topping \$40 million in 2014, the most recent year for which data is available.

# Governor signs Pay-for-Performance Workforce Law

In a special ceremony on March 10 attended by VACo representatives, Governor Terry McAuliffe signed legislation, [HB 66 \(Byron\)](#) and [SB 576 \(Ruff\)](#), which establishes a workforce training program intended to increase opportunities for workers to learn new skills and earn specific industry certifications and occupational licenses that will match the needs of the market place. In the just completed 2016 General Assembly session, VACo strongly supported these companion bills.

The legislation creates the “New Economy Workforce Credential Grant Fund and Program.” The Fund will provide grants to cover two-thirds of the tuition for students who are enrolled in a workforce training program. When a student completes the program and receives a certificate or license demonstrating proficiency in a particular skill, the state will pay the final one-third of tuition costs.

During the signing ceremony, Governor McAuliffe thanked VACo for the support from counties. He also announced that the final two-year budget passed by the General Assembly includes \$20 million in new resources for workforce development. A sizeable portion of this amount, \$12.5 million will be allocated to credential incentives. Also \$6 million will be dedicated to equipment needed by career and technical training programs, and \$1.5 million to improve outreach to veterans who may be interested in participating in the program.

When VACo held regional meetings in 2015, the need for improved workforce development programs frequently came up in discussions, and the concern over this issue was eventually reflected in VACo’s 2016 Legislative Program and Policy Statements.

VACo Contact: [Larry Land, CAE](#)



## Tech Talk

### Email Retention

How old is your oldest email?  
Do I need to keep it?  
What is its content and subject matter?  
How long should you keep your email?  
What is the required retention time of your emails?

Just a few questions to get you started on the way to developing an email retention policy.

Email retention to some extent in most organizations is not set in stone. Currently, [Virginia law requires a multitude of different schedules](#) and treats most emails like paper documents that are scheduled by their content and subject matter.

Until there is a clear and concise policy for retention, VACo encourages counties to treat emails similar to paper documents. Planning for storage of these emails should be carefully considered in the process of developing a retention policy, as storage of these can grow exponentially over time.

If your county has an email retention policy, please share your policy with VACo at [jkandris@vaco.org](mailto:jkandris@vaco.org).

VACo Contact: [John Kandris](#)







## Visit Botetourt County and the Buchanan Swinging Bridge

The Buchanan Swinging Bridge is 366 feet long, 57.5 feet tall, the only one of its type to cross the James River. Owned by VDOT, the Swinging Bridge is a Historic Landmark.

Portions of the large stone piers were constructed in 1851 for the Buchanan Turnpike Company's Toll Bridge. Toll for every person was five cents with an additional five cents for each horse, mule or oxen and five cents for each wagon.

On June 13, 1864 the covered bridge was burned by Confederate General McCausland in an effort to prevent Federal troops from crossing the James River on their way to Lynchburg. The bridge was rebuilt but washed away in a flood of 1877. At this time, the R&A Railroad Company rebuilt a toll free covered bridge. In 1897 this wood covered bridge was replaced with a steel bridge that remained in use until 1938.

In July of 1937 construction of the current concrete James River Bridge was started with an agreement to maintain pedestrian access by way of the Swinging Bridge. On July 4, 1938, the bridge was dedicated and has been an important pedestrian access and a beautiful vantage point to enjoy views of the James River and surrounding Blue Ridge and Alleghany Mountains.

See more at <http://www.virginia.org/listings/HistoricSites/BuchananSwingingBridge/#.dpuf>.

**SOURCE:** [Virginia is for Lovers](#)



# Mark Your Calendars



## Virginia Institute of Government - Compensation Survey System - Free Workshop

If your locality is interested in learning about or, if a current subscriber, receiving an update and further training about the Virginia Institute of Government's online compensation and benefit survey system (CSS), this is your chance and it's all free of charge.

(For a description of the CSS, click on this link: <http://vig.coopercenter.org/content/compensation-survey-system-css>.)

Space is limited to 50 people, so please register right away to reserve a seat!

**Date:** Wednesday, March 23 | **Time:** 1pm - 5pm **Place:** Hilton Richmond Hotel and Spa, Short Pump - 12042 West Broad Street, Richmond, VA 23233 | The developers/operators from Tech Net in Salt Lake City, UT will be on hand to lead the program.

The registration form can be accessed by the following link - <http://www.ipma-va.org/2016Conf>.

Other questions about the workshop or CSS in general? Please contact:

Tedd E. Povar | Associate Director | Virginia Institute of Government

Weldon Cooper Center for Public Service | University of Virginia

11 S. 12th Street - Suite 225 | Richmond, VA 23219

Phone: 804.371.0202 | Fax: 804.371.0234 | Email: [tep3e@virginia.edu](mailto:tep3e@virginia.edu)



## The 2016 Resilient Virginia Conference - March 22-23 - Activating Communities and Businesses for a Resilient Future



The **2016 Resilient Virginia Conference**, taking place March 22-23 in Richmond, provides an opportunity for local governments to find out about national, state and local resiliency initiatives. This inaugural conference has the goal of activating community and business stakeholders around the Commonwealth:

- to learn about resiliency planning in order to address current and future climate, social, and economic challenges, and
- to become leaders in their communities to formulate plans for a resilient future.

**Topics of interest to local government elected officials and administrators, energy and emergency management officials, economic development offices and land use planners include:**

- Hampton Roads and Norfolk's resiliency planning initiatives involving their planning district commission, local governments, businesses, and universities;
- the Fredericksburg area resiliency planning with public and partners, and moving forward to implementation;
- Boulder, Colorado's process for building regional resiliency, working with the city and county, as an example for non-coastal areas;
- Central Shenandoah Planning District Commission's program, which brought together jurisdictions to coordinate planning for disasters.

Find additional details about the Agenda and Speakers at [www.resilientvirginia.org](http://www.resilientvirginia.org). Register today - [www.resilientvirginia.org](http://www.resilientvirginia.org) - to learn, network and gain insights into innovative resiliency initiatives and resources.



## news from our associate members

### Anderson & Associates, Inc.



Anderson & Associates, Inc. is pleased to announce that Jason Williams, PE, SIT has been named Vice President of Transportation. Williams joined Anderson & Associates in 2010 and has had a successful run as a Project Manager in the transportation group. He has designed and managed a variety of projects and provides funding assistance to numerous clients.

Williams has extensive experience with stormwater, trail, and railroad related projects and has managed all rail projects for A&A since 2010. He received his B.S. in Civil Engineering from Virginia Tech and A.S. in Business from Bluefield State College. As VP of Transportation, Williams will work closely with project managers and engineers in the transportation group, and he will provide senior project management leadership and advice throughout the company. He will utilize his marketing and business development skills to focus on developing and implementing new marketing strategies and initiatives for the firm.

A&A has a 47-year tradition of providing creative engineering and planning solutions that address client goals in an efficient and proactive manner. Williams will work closely with the A&A technical staff to build upon and cultivate new relationships with local governments, private industry, and the public sector. He will play an active role in shaping the future of A&A.

Anderson & Associates, Inc. is a professional design services firm headquartered in Blacksburg, Virginia, with branch offices in North Carolina, Virginia, and West Virginia. A&A offers a diverse range of services including but not limited to site and transportation design, water/wastewater design, stormwater management, surveying, information technology, and GIS.

To contact A&A visit [www.andassoc.com](http://www.andassoc.com).

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# **Westmoreland County Request for Proposal**

## **REQUEST FOR PROPOSALS PROFESSIONAL LAND USE PLANNING/ENGINEERING SERVICES PROPERTY KNOWN AS “CHANDLER PROPERTY”**

The Westmoreland County Board of Supervisors seeks to employ a professional planning and engineering group to assist with the development of the “Chandler Property” within the Town of Montross. The primary purpose of acquiring this parcel is for the construction of a new county high school and related educational facilities, a recreational complex and other possible compatible public uses for the tract. It is the desire of the Board of Supervisors to assure that the best use and long term considerations are explored in the development of this property, in addition to the most cost effective development of the infrastructure to serve the facilities to be constructed.

The firms submitting proposals shall demonstrate their knowledge, skill and ability to provide the desired professional services. The Board will give particular weight to firms that have completed similar projects for local governments within the Commonwealth of Virginia. The firm will be responsible to work with various other professional firms working with the School Board, Little League, Soccer League, YMCA and county residents. The selected firm will be responsible for assimilating all of the information produced into a cost effective and efficient development plan for the “Chandler Property.”

Proposals shall be submitted to the Westmoreland County Board of Supervisors, P. O. Box 1000, 111 Polk Street, Montross, Virginia 22520. The deadline for submitting a proposal is April 21, 2016, 10 a.m., prevailing time. Questions pertaining to this RFP should be directed to Norm Risavi, County Administrator, [nrisavi@westmoreland-county.org](mailto:nrisavi@westmoreland-county.org) or by calling 804.493.0130. No proposals will be accepted past the stated deadline.

**BY ORDER OF THE WESTMORELAND COUNTY BOARD OF SUPERVISORS**  
**Norm Risavi, County Administrator**

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## **New Opportunity to reduce county out-of-pocket costs**

The Virginia Local Government Finance Corporation (VLGFC) is giving grants of \$5,000 to each participant in the VML/VACo Fixed Rate Loan Program. VLGFC is the nonprofit corporation that oversees VML/VACo Finance, the financial services arm of the Virginia Association of Counties and the Virginia Municipal League. Due to the continued success of financing programs, the VLGFC Board of Directors voted to offer these grants as a way to reinvest surplus funds in local government clients.

Many Virginia local governments and authorities know the Fixed Rate Loan Program is a hassle-free way to get the best rates on cost-effective bank loans. Nationwide, bank loans have become the preferred alternative to municipal bond issues.

With the \$5,000 grant, localities can –

- Apply it toward closing costs such as bond counsel fees;
- Repay the cost of planning or feasibility studies; or
- Use it for any local priority - there are no strings attached.

Evaluating financing options or alternative loan structures? Take advantage of VML/VACo Finance’s staff experience in these areas. VML/VACo Finance is a Municipal Advisor, registered with the SEC and MSRB.

[Click here for Fixed Rate Loan Program Flyer](#)

[Click here \\$5,000 VLGFC Grant Offer Reply Memo](#)

**VACo Contact:** [Dean Lynch, CAE](#)



# VACo Education proudly sponsors the agritourism conference

**Wednesday, April 6, 2016**

<p>10:30 a.m. Networking break</p> <p>11:25 a.m. Concurrent sessions</p> <p><b>Session A: Hops</b></p> <p><b>Selling on the Farm</b> Don Morgan, Virginia Tech Sandra Torres, moderator, Virginia Cooperative Extension</p>	<p><b>Session B: Business Council</b></p> <p><b>Food on the Farm</b> Joel Grant, Virginia Tech Ashley Neale, moderator, Virginia Cooperative Extension</p>	<p><b>Session C: Wine</b></p> <p><b>Agritourism Workforce: Guest Workers</b> Randy Scott, Program Manager for H-2B Labor Chris Cook, moderator, Virginia FAIRS</p>
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12:30 p.m. Networking luncheon at The Priory (located beside the Higher Education Center)

**The Honorable Todd Haymore**  
Virginia Secretary of Agriculture and Forestry  
Office of Governor Terry McAuliffe  
Lunch is catered by One of Southwestern Virginia


1:45 p.m. Agriculture Business Overview: Business Things You Would Never Do Again, and Advise

<p><b>Session A: Hops</b></p> <p><b>On-Farm Events</b> Linda Williams, Salem Springs Alli Nichols, White Fall Farms Sandra Torres, moderator, Virginia Cooperative Extension</p>	<p><b>Session B: Business Council</b></p> <p><b>Wine and Farm Businesses</b> Raymond Williams, Rosemont Vineyards John Brown, 2 Witches Sandra Torres, moderator, Virginia Cooperative Extension</p>	<p><b>Session C: Wine</b></p> <p><b>Pick your Own, Farm Sales</b> Ann Taylor Wright, The Taylor Wright Farm Sandy and Jennifer Blevins, Blevins Orchard and Greenhouse Don Hill, Hill Creek Ashley Neale, moderator, Virginia Cooperative Extension</p>
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2 p.m. Post-session workshops

<p><b>Session A: Hops</b></p> <p><b>Agritourism: The Affordable Care Act Roundtable</b> John Peterson, Southern and Central Sandra Torres, moderator, Virginia Cooperative Extension</p>	<p><b>Session B: Business Council</b></p> <p><b>SBA-The United Story: Crowdfunding and SBA Funding for Agribusiness Projects</b> Carol Kautzsch, SBA Director Loretta Taylor, moderator, USDA Rural Development</p>	<p><b>Session C: Wine</b></p> <p><b>Social Media in a #Hatchell</b> Megan Eyster, AmeriCorps Volunteer and Civil Society Director Martha Walker, moderator, Virginia Cooperative Extension</p>
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4 p.m. Adjourn



**2016 Virginia Agritourism Conference**  
**Agritourism in Virginia's New Economy**

**Tuesday, April 5, 2016**  
Conference: 9:15 a.m. – 2:30 p.m.  
Farm tours: 2:45 p.m. – 5:30 p.m.

**Wednesday, April 6, 2016**  
Conference: 8:30 a.m. – 2:50 p.m.  
Post-conference workshops 3 p.m. – 4 p.m.

40 sessions will be held at the Southern Virginia Higher Education Center, 620 Iron Street, South Boston, VA 24092.

**Sponsored by:**

- Shenandoah Planning District Commission
- Farm Credit Center
- The Ball and Beckett Association of Virginia
- USDA Rural Development
- Virginia Department of Agriculture
- Virginia Association of Counties
- Virginia Cooperative Extension
- Virginia Department of Agriculture and Consumer Services
- Virginia FAIRS
- Virginia State University
- Virginia Tourism Corporation

**Logos:** CSFDC, USDA, Virginia is for Lovers, Farm Credit, VACo, Virginia Cooperative Extension, StayVA, and others.



Economic development staff and government leaders will gather to explore innovative strategies for promoting tourism activities in the agricultural sector on Tuesday and Wednesday, April 5 and 6, at the Southern Virginia Higher Education Center in Halifax, Virginia. The event is co-sponsored by [Virginia Cooperative Extension](#).

Participants can register [online](#) for the conference before Friday, March 25. You may register for one day at a cost of \$95 or both days for \$135.

Over 50 speakers will deliver dynamic, relevant and interactive presentations on opportunities and challenges for agritourism entrepreneurs. Participants will explore promising practices for farm events such as weddings and music, social media, marketing, hospitality, regional networks, zoning and conservation, financing and legal structures, wineries and farm craft breweries, bed and breakfast, food and farm safety, farm workforce and businesses planning.

On Tuesday afternoon, conference participants will tour one of four farms including [Hudson Heritage Farms](#) partnering with Greenwood Vineyards, [Reese's Farm Fresh](#), [Hunting Creek Vineyards](#) partnering with Bright Meadows Farm Winery, or [Shangrila Guest Ranch](#).

"Every session is bursting with engaging speakers and tools for Virginia's agritourism industry" said Martha Walker, community viability specialist for the Extension. "Our state planning team has secured an outstanding lineup of experts to share their knowledge. Anyone working with agritourism will want to be in Halifax County for this conference."

Denise Hudson with Hudson's Farm Feed and Hudson Heritage Farms is also offering a pre-conference workshop on Monday, April 4, and a farm-to-table dinner on Tuesday evening.

Special guests include:

- The Honorable Maurice Jones, Secretary of Commerce and Trade;
- The Honorable Todd Haymore, Secretary of Agriculture and Forestry;
- The Honorable Danny Marshall, House of Delegates and chairman of the House Committee on Agriculture, Chesapeake and Natural Resources; and
- Mary Rae Carter, Special Advisor for Rural Partnerships.

The conference is sponsored by Virginia Cooperative Extension, Central Shenandoah Planning District Commission, Farm Credit, Virginia Association of Counties, Virginia Department of Agriculture and Consumer Services, Virginia FAIRS, Virginia Tourism Corporation, and USDA Rural Development.

For more information, contact [Martha A. Walker](#) by e-mail or via telephone at 434.766.6761.

[Virginia Cooperative Extension](#) brings the resources of Virginia's land-grant universities, Virginia Tech and Virginia State University, to the people of the Commonwealth. Through a system of on-campus specialists and locally based educators, it delivers education in the areas of agriculture and natural resources, family and consumer sciences, community viability, and 4-H youth development. With a network of faculty at two universities, 107 county and city offices, 11 agricultural research and Extension centers, and six 4-H educational centers, Virginia Cooperative Extension provides solutions to the problems facing Virginians today.

Release Written by Amy Loeffler

## **Lead Virginia Announces New Officers for 2016**

### ***New members' broad experience advances program's statewide mission***

Lead Virginia, the statewide leadership program now entering its 12th year of educating Virginia's leaders about the issues most relevant to the Commonwealth, has appointed new officers to its Executive Committee. Each officer will serve a one year term.

- **Chairman: Ned Massee** – Principal, Croatan Advisors, Richmond, Lead Virginia Class of 2007
- **Vice Chairman: Matt McQueen** – Communications Director Missions Systems Sector, Northrop Grumman Corporation, McLean, Lead Virginia Class of 2011
- **Secretary: Mark Gordon** – Chief Executive Officer, Bon Secours Memorial Regional Medical Center, Richmond Community Hospital and Rappahannock General Hospital, Richmond and Kilmarnock, Lead Virginia Class of 2013
- **Treasurer: Deborah S. Armstrong** – Senior Vice President, SunTrust Bank, Richmond, Lead Virginia Class of 2008
- **Past Chairman: Adrian Chapman** – President & COO, WGL Holdings and Washington Gas, Springfield, Lead Virginia Class of 2006



**Chairman Ned Massee**

"This leadership team of officers brings a depth of experience from across the Commonwealth that will serve Lead Virginia well as we move into our second decade of the program," said Susan Horne, president and CEO of Lead Virginia. "Board chair Ned Massee brings his special focus on leadership through his statewide business community roles and as Lead Virginia's chairman," Horne stated.

Lead Virginia brings together experienced, established senior-level executives from public and private entities across the state to learn about important local and regional issues and opportunities. Lead Virginia educates participants about regional differences and statewide needs through the shared experience of seven, two-day sessions held throughout the Commonwealth. To view a complete list of Lead Virginia's board of directors, please visit the website: [www.leadvirginia.org](http://www.leadvirginia.org).

Lead Virginia offers leaders a forum for gaining deeper insights into complex statewide issues, exchanging resources, creating momentum and working within and outside the political arena to usher in positive change for the Commonwealth. Specific curriculum themes of local/regional economies, as well as the larger issues of health and education, are explored through in-depth dialogue, on-site field studies and experiential activities designed to highlight the diverse interests of each region.

Lead Virginia celebrated the 10-year milestone of its statewide leadership program in 2015. The organization was founded in 2005 through an effort among community leadership programs, academic and business leaders seeking a way to connect leaders across the Commonwealth who are shaping their communities and ultimately Virginia's future. In 2016, Lead Virginia will number 600-plus participants in its statewide program since its founding. VACo graduates include Jim Campbell, Dean Lynch, Phyllis Errico and Beau Blevins.

## **Lead Virginia Announces New Director of Programs and Alumni Relations**

April Auger Perrin has joined Lead Virginia as its director of programs and alumni relations. Her responsibilities with Lead Virginia include the annual Lead Virginia class program, as well as developing opportunities for alumni engagement.

Most recently with the CarMax Foundation, Perrin's prior work experience included five years as program director for the Sorensen Institute for Political Leadership at the University of Virginia. Perrin received her bachelor's degree from Lee University and is currently pursuing a master's degree in nonprofit studies from the University of Richmond. She is a graduate of the Leadership Metro Richmond Class of 2015.

Lead Virginia is a nonpartisan, not for profit statewide leadership program now entering its twelfth year of educating Virginia's leaders about issues most relevant to the Commonwealth.

Lead Virginia offers leaders a forum for gaining deeper insights into complex statewide issues, exchanging resources, creating momentum and working within and outside the political arena to usher in positive change for the Commonwealth. Specific curriculum themes of local/regional economies, as well as the larger issues of health and education, are explored through in-depth dialogue, on-site field studies and experiential activities designed to highlight the diverse interests of each region. In 2016, Lead Virginia will number 600-plus participants in its statewide program since its founding.

For more information, visit [www.leadvirginia.org](http://www.leadvirginia.org).





## April 2016 Local Government Education Week: Let's partner with K-12 students to learn what we are about!

Let's celebrate and share the Virginia local government story with students and the greater community in April. Participating communities are eligible to win some great elementary school level books on local government services and further education on the importance of public service at the same time.\*

In 2012 the General Assembly adopted House Joint Resolution #93 proclaiming the **first week of April as Local Government Education week** in honor of the founding of the Council-Manager form of government in the City of Staunton. The VLGMA Civic Engagement Committee has been developing tools to engage students, our future leaders, in order to acknowledge good community building work, educate on all the services provided at the local level and to increase student's awareness of career opportunities in local government. This will help us strengthen interest in local government management/public service as a vital part of our democracy, and possibly as a career path.

As part of this effort **VLGMA asks each locality's governing body to adopt a proclamation** honoring this week. A template is available on the Civic Engagement webpage on the VLGMA website ( [http://icma.org/en/va/resources/civic\\_education](http://icma.org/en/va/resources/civic_education) ).

However, adopting a proclamation is not enough to really engage in a partnership with the local school district and the young people of our community. We encourage **each locality to develop an engagement plan** that meets your local need. To aid in this effort the Civic Engagement Committee has pulled together numerous resources that are also posted on the website that include great elementary school level books, a high school teachers' resource guide with lesson plans and a report of various civic engagement best practices used by VLGMA members. Activities are not restricted to the first week of April but can occur throughout the year and be highlighted in April.

Check out this website link ( [http://icma.org/en/va/resources/civic\\_education](http://icma.org/en/va/resources/civic_education) ) for additional great resources and feel free to contact me with questions and/or to share additional ideas.

\*To be eligible for the drawing, please send your adopted proclamation to Cindy Mester, Civic Engagement Committee Chair, [cmester@fallschurchva.gov](mailto:cmester@fallschurchva.gov).



The National Association of Counties (NACo) provides you with new data and available tools on the release of the Robert Wood Johnson Foundation 2016 County Health Rankings. This information was publicly released on March 16.

**2016 DATA** | [preview.countyhealthrankings.org](http://preview.countyhealthrankings.org) | **Username:** county | **Password:** health

**TOOLKIT** | <http://chrrtoolkit.org/partner> | **Username:** toolkit | **Password:** health | **Second Password:** Rankings

The toolkit includes the national press release, key findings report, topline messages, a template news release, social media language, graphics and other communications resources. Please feel free to use these as you develop your communications following the release.

For more information on the new features, measures and tools, including a *County Health Rankings* webinar with additional details, visit <http://www.countyhealthrankings.org/webinars/county-health-rankings-2016-measures-and-new-features>.

*The County Health Rankings & Roadmaps program is a collaboration between the Robert Wood Johnson Foundation and the University of Wisconsin Population Health Institute. Through the generous support of RWJF, NACo is a national partner in the County Health Rankings & Roadmaps program. As a national partner, NACo works in close partnership with the CHR&R program to strengthen the ability of local jurisdictions to deal effectively with the challenges of creating a culture of health and to help county officials take a leadership role toward positive community health impact.*

To learn more about our partnership, visit <http://www.naco.org/county-health-rankings> or contact Andrew Whitacre at [awhitacre@naco.org](mailto:awhitacre@naco.org).

# **New website and contact information for VACORP**



# **VACORP**

In our efforts to continuously evolve and provide the best, most efficient Member experience possible, VACORP is pleased to announce that we are implementing the following contact changes, effective immediately.

**Phone:** VACORP now has two toll-free numbers:

**Customer Service and Claims calls: 888.822.6772**

The original toll-free line is now dedicated to customer service inquiries related to claims. This line provides direct access to representatives who can answer claim-related questions. It should be used by members, injured employees, claimants, medical providers, vendors, and individuals seeking assistance on anything related to claims.

**General Business, Inquiries, and Member calls: 844.986.2705**

This new toll-free line is for VACORP Members with inquiries unrelated to claims.

**Email:** Addresses for all VACORP staff now follow a new format:

[FirstInitialLastName@riskprograms.com](mailto:FirstInitialLastName@riskprograms.com). For example, my email address is now [sheintzleman@riskprograms.com](mailto:sheintzleman@riskprograms.com). Old email addresses will continue to work for a period of time, but please update your address book with this new information. All outgoing VACORP emails, including replies, will reflect the new format.

**Website:** VACORP's new website is [www.VACORP.org](http://www.VACORP.org).

The new website has a refreshed look, but incorporates all current Member features, in addition to providing more information outside of the Member-only area. Please note that you will continue to log in using your current username and password in order to report claims and access claim viewer. We are very proud of the new website and encourage you to visit.

**Mail:** In May, we relocated to **1315 Franklin Rd, SW, Roanoke, VA 24016**, which is also our mailing address. If you haven't already done so, please be sure to update your records.

Please share this information with staff members who handle your insurance coverages, claims and accounts payable.

Thank you for being a valued participant of VACORP.

**VACORP Contact:** [Stephanie Heintzleman](#)





Virginia Association of Counties  
**ACHIEVEMENT AWARDS**



## ENTER THE 2016 VACO ACHIEVEMENT AWARDS

### Dear VACO Members

It's time for the 2016 Achievement Awards Program. Any county department is eligible to compete so **ENTER NOW!**

Submissions must be received by June 1.

Last year we processed a record 92 entries and selected 34 winners from 20 counties. VACO presented awards at 19 Board of Supervisors Meetings and recognized winners at the Annual Conference, in a news release sent to statewide media and in an Achievement Awards booklet.

All entries are required to be submitted in electronic form. No paper copy submissions are necessary. The electronic copy should be a PDF or WORD file. Email entries to Gage Harter at [gcharter@vaco.org](mailto:gcharter@vaco.org).

The judges for the 2016 Achievement Awards will be announced soon.

VACO received more than 400 entries over the past seven competitions. Last year's Best Achievement winner was Carroll County for its "STEM Lab for Agriculture" program.

VACO encourages all counties, big and small, to enter the 2016 Achievement Awards Program.

[Click here for registration form](#)

[Click here for Achievement Awards website](#)

[Click here to browse all of the 2015 entries](#)

[Click here to view past Achievement Award winners](#)

**VACO Contact:** [Gage Harter](#)

# employment opportunities



Employment ads are edited due to space considerations. Visit [www.vaco.org](http://www.vaco.org) to view the full versions. Click on the County Employment link on the menu bar.

## **STATE/LOCAL GOVERNMENT LOBBYIST | Virginia Association of Counties**

The Virginia Association of Counties seeks an experienced lobbyist to join our dynamic team. Candidates must possess comprehensive knowledge of local/state government and General Assembly processes and have excellent oral and written communications skills. Local land use experience desired. Send resume and salary history to [VACoLobbyistCandidate@vaco.org](mailto:VACoLobbyistCandidate@vaco.org).

## **CHIEF OF PUBLIC TRANSPORTATION | Virginia Department of Rail and Transportation**

The successful candidate will join a strong executive team that is focused on a strong, values-based culture and building the agency's capability to best serve the citizens of the Commonwealth. The salary for the position is negotiable dependent upon the candidate's education and experience. The application deadline is April 11. To be considered for this position, candidates must follow all requirements to properly complete a state application through the online employment system at <https://jobs.agencies.virginia.gov>. For more information, please contact John Anzivino at [richmond@springsted.com](mailto:richmond@springsted.com).

## **FACILITIES TECHNICIAN | Hanover County**

This is a skilled technical position. The incumbent performs routine tasks to repair and maintain equipment and systems in County buildings. The Facilities Technician is part of Hanover's Career Development Program (CD). Salary range \$29,238 - \$49,720 plus benefits. For more information and to apply, please visit [www.hanovercountyjobs.com](http://www.hanovercountyjobs.com) or call 804.365.6075 (TDD# 356.6140).

## **COUNTY ADMINISTRATOR | Chesterfield County**

Chesterfield County's Administrator is responsible for leading the operations of county government and its 4,200 full and part-time employees as well as advising the

Board of Supervisors, setting priorities for consideration by the Board and ensuring compliance with federal, state and local laws and ordinances and maintaining open communication with various sectors of the community. Chesterfield is governed by the Board of Supervisors, consisting of five members elected to serve four year terms and represent individual magisterial districts. For FY2016, the County operates with a budget of \$785.6 million and a real estate tax rate of \$0.96 per \$100 assessed value. A full profile describing the County, the Administrator's position and the County's programs may be found at <http://www.chesterfield.gov> or <https://waters-company.recruitmenthome.com>. The salary for the position is negotiable dependent upon the candidate's education and experience. The application deadline is April 8, 2016. To be considered, please submit a cover letter, résumé with salary history and five (5) professional references online by visiting Waters & Company Executive Recruitment (WCER) website at <https://waters-company.recruitmenthome.com>. For more information, please contact John Anzivino at [richmond@waters-company.com](mailto:richmond@waters-company.com).

## **SPOTTER | Frederick County**

The successful applicant directs traffic and ensures flow control of vehicles at the landfill working face; enforces landfill regulations and safety rules at the landfill; ensures that waste is being disposed of in proper areas; perform visual inspections of all loads; assists haulers with directions to proper disposal areas; provide routine information to haulers regarding unacceptable waste and waste generation locations; performs related duties assigned. Starting Salary is \$29,500; Position is open until filled. General Application available on our website: [www.fcva.us/jobs](http://www.fcva.us/jobs). Only applicants selected for interview will be contacted.

## **CIRCULATION SERVICES ASSISTANT | James City County**

\$11.87/hour + Part-Time County Benefits; part-time regular, 20 hours/week; varied schedule includes mornings, afternoons, evenings, and/or weekends. Job alternates between James City County Library and Williamsburg Library. Accepting

applications until March 25. Only online applications to our website will be considered. To apply, please visit the James City County Career Center at [jobs.jamescitycountyva.gov](http://jobs.jamescitycountyva.gov).

## **SHELVER CLERK | James City County**

\$9.55/hour (no benefits); part-time, on-call positions. Varied schedule includes mornings, afternoons, evenings, weekends and alternates between James City County Library and Williamsburg Library. Accepting applications until filled. Only online applications to our website will be considered. To apply, please visit the James City County Career Center at [jobs.jamescitycountyva.gov](http://jobs.jamescitycountyva.gov).

## **ASSISTANT COMMONWEALTH'S ATTORNEY II | Albemarle County**

The Assistant Commonwealth's Attorney II serves as a prosecuting attorney for the Commonwealth of Virginia in all criminal matters pending before the Albemarle County General District Court, Albemarle County Circuit Court, the Albemarle County Juvenile and Domestic Relations District Court, and on occasion act as special prosecutor in other jurisdictions within the Commonwealth of Virginia. Full Listing and Apply at [www.albemarle.org/jobs](http://www.albemarle.org/jobs).

## **IT SYSTEMS ENGINEER - FIRE & EMS | Hanover County**

IT Systems Engineer – Fire & EMS Hanover Fire/EMS is seeking a candidate experienced in database management, Windows, Zoll, SharePoint and Crystal Reports. Responsibilities include, but not limited to, serving as Zoll Records Management Project Manager; building records management tools and reports for all divisions of the Fire/EMS department; implementing new technology initiatives and mandates; and working with vendors, internal and external customers and the public. Hiring range \$47,916 to \$81,444 plus benefits. For more information and to apply, please visit [www.hanovercountyjobs.com](http://www.hanovercountyjobs.com) or call 804.356.6075 (TDD# 804.356.6140).

## **COUNTY ENGINEER | Albemarle County**

The County Engineer is responsible for planning, directing and implementing a sound program of engineering



administration for Community Development. For application and additional information visit Albemarle County's online application system at [www.albemarle.org/jobs](http://www.albemarle.org/jobs) (direct link: <https://albemarleva.tedk12.com/hire/ViewJob.aspx?jobID=1478>). Apply by April 1, 2016 at 5:00 p.m. EST. Faxed and mailed applications will not be considered.

**EMERGENCY MANAGEMENT COORDINATOR | Fairfax County**

Fairfax County Office of Emergency Management. Job # 16-00522. \$96,910 - \$161,516 Annually. Fairfax County Government seeks an experienced professional to lead and manage its Office of Emergency Management. As a member of the Senior Management Team and reporting to the Deputy County Executive, the Emergency Management Coordinator provides leadership, vision, direction and subject matter expertise in the field of emergency management and homeland security for the entire county of Fairfax, including the towns of Herndon and Vienna. TO APPLY: Apply online at [agency.governmentjobs.com/fairfaxcounty](http://agency.governmentjobs.com/fairfaxcounty) by 5pm on April 1.

**PROPERTY CODE INSPECTOR | City of Manassas**

Community Development Department. Conduct routine to complex inspections of residential and commercial properties for compliance with applicable Virginia Maintenance Codes and the City of Manassas Codes, including the Zoning Ordinance. Hiring Range: \$46,196.80 – 61,193.60. The successful incumbent will be able to inspect properties for potential code violations and issue corrective notices to property owners accordingly. To apply, complete the City application at <http://www.manassascity.org/hr/jobs>. This position is open until filled.

**DIRECTOR OF FINANCE | Roanoke Valley Alleghany Regional Commission**

Under the general supervision of the Executive Director with considerable latitude for exercising independent judgment, responsible for performing fiscal and personnel management by maintaining a comprehensive computerized accounting system, preparing budgets, payroll and financial reports for management and grant funding sources, budgetary forecasting, negotiation of contracts for insurance, and other financial and personnel activities associated with multi-funded grants. Salary range \$45-\$55,000. Send cover letter and resume to [odooley@rvarc.org](mailto:odooley@rvarc.org) by March 31.

**REVENUE COORDINATOR | Gloucester County**

\$35,072 - \$56,115. CLOSING DATE: March 20. Under general supervision, performs responsible administrative work assisting the Chief Deputy with planning, organizing, and coordinating an effective and comprehensive tax assessment program for the County. Acts as lead worker enforcing County Ordinances on businesses to ensure compliance with business license, prepared food and beverage, transient occupancy tax and business personal property tax regulations. Employee must also exercise considerable tact and courtesy in frequent contact with taxpayers, business professionals and their representatives and County officials. Reports to the Chief Deputy. For a complete description and to apply on-line, visit our website at [www.gloucesterva.jobs](http://www.gloucesterva.jobs).

**DIRECTOR OF PARKS AND RECREATION | Chesterfield County**

Under the direction of the Deputy County Administrator for Human Services, the Director of Parks and Recreation establishes the goals and objectives for the department and is actively involved in all aspects of planning, organizing, managing and directing parks and recreation programs and activities in the county. The Department is comprised of 111 full-time and approximately 200 part-time and seasonal employees; and operates and maintains 105 sites and 54 major parks, trails and 6,600 acres of outdoor spaces. The department operates with a FY16 budget of \$10,646,000. This recruitment will remain open until March 31 at 5 p.m. To view the recruitment profile, please visit Chesterfield County Parks and Recreation Director Recruitment Profile. Interested applicants should submit a confidential resume with cover letter and salary requirements to: Mary Martin Selby, Director of HR Services, Chesterfield County Human Resource Management, P.O. Box 40, Chesterfield, VA 23832. Email: [executivesearch@chesterfield.gov](mailto:executivesearch@chesterfield.gov). 804.748.1551.

**ASSISTANT DIRECTOR OF PUBLIC UTILITIES | Amherst County**

Due Date: April 4. Salary Range: \$68,890-\$116,953, DOE/DOQ. The Authority is seeking an individual with a history of significant public water/wastewater utilities involvement, demonstrated leadership skills and supervisory/ management experience. The applicant must be an analytical thinker with excellent verbal, written and computer communications skills. The Amherst County Service Authority is a mid-sized public

utility of 6,785 water accounts and 1,144 wastewater accounts, and a moderate growth rate. ACSA's service area is located in the Western Piedmont of Central Virginia, north of Lynchburg. We look forward to providing this lifework opportunity to the right individual, committed to public health and the environment. Phone 434.845.1606 for an application packet.

**BUDGET/MANAGEMENT ANALYST | Hanover County**

The successful candidate should have experience serving in leadership roles and cultivating professional relationships. This position will be involved in preparation of the annual budget document, responsible for analyzing projects and programs, and must be able to prepare accurate revenue and expense projections. This position must be able to understand the operational needs of a variety of departments, prepare and make presentations to County leadership, and must have experience developing process improvements to enhance efficiencies and tighten internal controls. Hiring range is \$55,000 - \$75,000 plus benefits DOQ. For more information and to apply, please visit [www.hanovercountyjobs.com](http://www.hanovercountyjobs.com) or call 804.365.6489 (TDD# 356.6140).

**SENIOR PARK RANGER | Gloucester County**

SALARY: Depends on Qualifications. CLOSING DATE: March 20. Hiring Salary Range: \$31,214 - \$37,194. Under general supervision, performs a wide variety of tasks in the day-to-day operation, maintenance and patrol of the County Parks and related facilities. Work involves issuing park permits, ensuring compliance with park rules and regulations by park users, assisting individuals and groups using parks. For a complete job description and to apply online, visit our website [www.gloucesterva.jobs](http://www.gloucesterva.jobs).

**SENIOR ACCOUNTANT | James City County**

\$44,104/year or higher, DOQ + Full-Time County Benefits. James City County's Accounting Division is seeking an experienced and enthusiastic individual to manage fixed assessments and grants for the County and its fiscal agents. This position also maintains cycle inventory counts, prepares journal entries, and maintains information on proffers. Accepting applications until the position is filled. Only online applications to our website will be considered. To apply, please visit the James City County Career Center at [jobs.jamescitycountyva.gov](http://jobs.jamescitycountyva.gov).

**CLERK TO THE BOARD OF SUPERVISORS | Albemarle County**

Clerk to the Board of Supervisors  
Full-Time, 12 Months, Non-Exempt, Pay Grade 14, VRS-Eligible, Benefits-Eligible  
The Clerk to the Board of Supervisors performs difficult paraprofessional work in assisting the Board of Supervisors and directing the internal operations of the department, to include supervision of department staff. The salary range for this position is \$41,549 to \$67,821 with excellent benefits including vacation and sick leave, health insurance options and VRS retirement. This is a full time, FLSA Non-Exempt position. DEADLINE FOR APPLICATIONS: Friday, April 1 at 5pm. You may find more information at the Albemarle County Human Resources page <http://www.albemarle.org/hr>.

**PRE-TRAIL INVESTIGATOR - CASE MANAGER | Hanover County**

This is a PART-TIME (24 hrs. per week) paraprofessional position with partial benefits. Hanover County's Community Corrections Department is seeking a qualified candidate to perform routine tasks to make recommendations to the court, identifying defendants who are pretrial detainees and cannot make bond and supervise defendants pending trial and sentencing. For more information and to apply, please visit [www.hanovercountyjobs.com](http://www.hanovercountyjobs.com) or call 804.365.6489,

**CLEAN COMMUNITY COORDINATOR | Gloucester County**

SALARY: \$14.16 - \$14.16 Hourly. CLOSING DATE: Continuous. Position is open until filled; review of applications will begin immediately. Part-time, 20 hours per week. Under general supervision, performs administrative and program management duties in the coordination of the services, programs and activities of the Clean Community Program which promotes litter prevention, recycling, and beautification efforts. A cover letter and resume must be submitted with your online application. For a complete job description and to apply online, visit our website at [www.gloucesterva.jobs](http://www.gloucesterva.jobs).

**PARALEGAL | City of Falls Church**

The successful candidate for the job will be highly organized, able to work independently, detailed oriented, adaptable, and possess thorough knowledge of legal office practices and procedures. The Paralegal will work closely with the City Attorney to manage the office and its budget and other aspects, be a liaison to

citizens and to other City offices. Salary & Benefits: \$49,245-\$81,304. Starting salary is depending on qualifications and experience. See [www.fallschurchva.gov](http://www.fallschurchva.gov) for additional information. To Apply: Send City application or resume to City of Falls Church, HR Div, 300 Park Ave, Falls Church, VA 22046 or [hr@fallschurchva.gov](mailto:hr@fallschurchva.gov).

**SENIOR SYSTEMS ENGINEER | City of Falls Church**

This position will be responsible for coordinating, monitoring, and participating in the day-to-day management and operations of the City's support service as part of the IT Support Team. Salary: \$70,000 - \$85,000, depending on qualifications. See [www.fallschurchva.gov](http://www.fallschurchva.gov) for more information. To Apply: Send City application or resume to City of Falls Church, Human Resources Division, 300 Park Ave., Falls Church, VA 22046 or via e-mail at [hr@fallschurchva.gov](mailto:hr@fallschurchva.gov). THE QUESTIONNAIRE MUST BE COMPLETED AND SUBMITTED WITH THE APPLICATION OR RESUME.

**DOMESTIC VIOLENCE ADVOCATE | Gloucester County**

SALARY: \$14.73 Hourly. CLOSING DATE: Continuous. DESCRIPTION: PART-TIME GRANT FUNDED POSITION (20 hours per week). Under general supervision, explains complexities of the criminal justice system and provides crisis intervention services and referrals for specialized counseling or social services to women who have been victims of crime. Reports to Victim Witness Coordinator. A cover letter and resume are required in addition to the online application. A complete job description is located on our website: [www.gloucesterva.jobs](http://www.gloucesterva.jobs).

**CONSTRUCTION PLANS EXAMINER | City of Manassas**

The individual will process and review building and site plans to ensure compliance with local, state and federal codes and ordinances including but not limited to the Uniform Statewide Building Code. Plan review responsibilities encompass all trades for both commercial and residential projects to include building, structural, plumbing, mechanical and electrical. Hiring Range for this position is: \$55,016.00 - \$72,883.20. TO APPLY, complete the City application at <http://www.manassascity.org/hr/jobs>.

**DEPUTY COUNTY ADMINISTRATOR | Rockingham County**

The Deputy serves as the principal assistant to the County Administrator working collaboratively to provide day to day

supervision of County departments. You may apply in person at the Rockingham County Administration Center or mail your resume, completed application and references, to the Department of Human Resources, Rockingham County, 20 East Gay Street, Harrisonburg, VA 22802. The position will remain open until filled, with consideration of applications beginning on March 31. If you prefer you may download the employment application from our web site at [www.rockinghamcountyva.gov](http://www.rockinghamcountyva.gov) and submit the application and resume to the Department of Human Resources.

**ENVIRONMENTAL INSPECTOR I/II/III | James City County**

Salary and level hired dependent on qualifications + Benefits. I-\$35,477/year or higher, DOQ; II-\$38,146/year or higher, DOQ; III-\$41,018/year or higher, DOQ. Performs compliance monitoring in accordance with related laws, regulations, and programs; preconstruction meetings; Issues and tracks progress of issued land-disturbing permits; Only online applications to our website will be considered. To apply, please visit the James City County Career Center at [jobs.jamescitycountyva.gov](http://jobs.jamescitycountyva.gov).

**CHIEF OF POLICE | Albemarle County**

Join a dedicated team of principled public servants that are committed to the high performance organization model and achieving excellence through the practice of our core values of accountability, courage, dedication, diversity, innovation, integrity, learning, preparedness, professionalism, stewardship, and unity. Please see the Chief of Police Position Profile ([http://www.albemarle.org/upload/images/forms\\_center/departments/human\\_resources/forms/misc/Recruiting\\_Police\\_Chief\\_Final.pdf](http://www.albemarle.org/upload/images/forms_center/departments/human_resources/forms/misc/Recruiting_Police_Chief_Final.pdf)). The salary range is \$90,108 - \$147,085. Apply through Albemarle County's online application system by March 18 at 5 p.m. Anticipated Start Date June 1.

**ASSISTANT COUNTY ADMINISTRATOR | Brunswick County**

The duties of this position include, but are not limited to, planning, directing and overseeing the departments of Planning & Zoning and Building & Code Enforcement, the functions of transportation, tourism, recreation, rural broadband, and supervising assigned staff. A complete job description is available at [www.brunswickco.com](http://www.brunswickco.com). Please submit application and resume to Dr. Charlette T. Woolridge, County Administrator, 228 North Main Street, 3rd Floor, P. O. Box 399, Lawrenceville, VA 23868. Telephone: 434.848.3107. Open until filled.



#### **Executive Committee**

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**VACORP:** Chris Carey, Administrator, 888.822.6772

VACo exists to support county officials and to effectively represent, promote and protect the interests of counties to better serve the people of Virginia.

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