



Middlesex County, Virginia

JOB OPENING

Assistant Commonwealth Attorney I

Middlesex County is inviting applications for the positions of Assistant Commonwealth Attorney I in the Commonwealth Attorney's Office.

Middlesex County is seeking an attorney to join the team. This position is new effective July 1, 2024.

Job duties include but are not limited to:

- Assist the Attorney for the Commonwealth in representing the Commonwealth of Virginia in traffic and criminal cases; does related work as required.
- Prepare and prosecute cases in the trial courts.
- Review cases, review evidence, subpoena witnesses, research, prepare and reply to motions, interview witnesses, speak with victims, interact with attorneys, answer FOIA requests, advise law enforcement, work closely with victim/witness advocate.
- Performs other duties as assigned.

Middlesex County is a coastal peninsula where the Rappahannock and Piankatank Rivers meet the Chesapeake Bay. It has a population of approximately 10,625. Communities include Deltaville, Saluda, and the Town of Urbanna.

The Assistant CA will work closely with the Commonwealth's Attorney, who is in his 16th year in office with a 35-year legal career and the Victim Witness Director, who has held the VWD position in the office for 14 years.

Qualifications: • Must be a licensed to practice law in the State of Virginia, in good standing with the Virginia Bar • Graduation from an accredited law school with a Juris Doctor degree • Must have a valid driver's license and maintain a satisfactory driving record • Successfully complete a criminal background check

Send cover letter and resume to Commonwealth's Attorney's Office, PO Box 457, Saluda, VA 23149 or email to m.hurd@co.middlesex.va.us.