



VACANCY ANNOUNCEMENT

Superintendent of Recreation **Starting Salary Range: \$56,079 - \$72,903**

Under general supervision, this position directs, manages, supervises and coordinates the programs and activities of the Recreation Division including personnel. Primary programs will include athletics, fitness, mobile recreation program, out of school camps, community wellness, and senior and teen programs. As part of the superintendent programming team, other areas the position may assist with include special interest programs for children and adults, special events, seasonal pool operations, outdoor recreation programs, seasonal boating/marina operation, and seasonal park operations. Position reports to the Assistant Director of Administration, Recreation Programs and Services. Duties include, but are not limited to, supervising staff both directly and through subordinate supervisors; contract management; managing and allocating assigned resources; assessing division operations to identify needed corrective actions and opportunities for improvement; managing division budget and monitoring expenditures; ensuring staff activities comply with department policies, procedures and systems. Performs variety of administrative duties associated with managing staff. Position requires working evening and weekend hours for associated programs and events as necessary for quality production.

Minimum requirements for successful applicant will include: Bachelor's degree from accredited college or university in Parks and Recreation, Sports Management or related field.

Supplemented by 3 to 5 years' experience in parks, recreation, physical education or related fields or the equivalent and education, and/or equivalent education & experience required for the position. Master's degree a plus. Certified Parks and Recreation Professional (CPRP) and Youth Sports Administrator is also a plus. Must pass background and driving record checks.

First review of applications will occur on June 21, 2024 and the position will remain open until filled. Applications and additional information is available online at:

<https://www.fredericksburgva.gov/employment>

Come be part of a knowledgeable and amazing work team committed to excellence in serving a thriving and growing community and the commitment to [City's Core Values](#). The City is a member of the Virginia Retirement System and offers competitive health insurance and leave benefits.

The City of Fredericksburg provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

City of Fredericksburg
Human Resources Department
715 Princess Anne Street, Room 217
P. O. Box 7447
Fredericksburg, VA 22404-7447
HR@fredericksburgva.gov

