

Active Transportation Section Chief (Transportation Planner V)

Salary - \$95,668.98 - \$159,449.26 Annually

Location - FAIRFAX (EJ03), VA

Job Type - FT Salary W BN

Job Number - 24-01677

Department - Transportation

Opening Date - 07/13/2024

Closing Date - 8/2/2024 11:59 PM Eastern

Pay Grade - S32

Posting Type - Open to General Public

To apply: <https://www.governmentjobs.com/careers/fairfaxcounty/jobs/4570014/active-transportation-section-chief-transportation-planner-v?keywords=transportation%20section&pagetype=jobOpportunitiesJobs>

Job Announcement –

Since 1977, the Fairfax County Department of Transportation (FCDOT) has served the Fairfax County community by enhancing mobility, safety, and the quality of life of residents, businesses, and visitors through planning, coordinating, funding, implementing, and sustaining a multimodal transportation system. This position will work as a motivated, highly qualified, and public service-oriented transportation planner within the Capital Projects and Traffic Engineering Division. Serving as the Active Transportation Section Chief, this position primarily coordinates and manages policy, planning, engineering, and operations expertise related to pedestrian, bicycle, and shared micromobility policies, capital projects, and programs.

This position combines personnel management, analysis, project and vendor management, stakeholder engagement, and policy development. Responsibilities include managing and expanding existing active transportation-supporting infrastructure, working with external groups (municipalities, advocates, developers) to improve active transportation planning, projects, and programs, and coordinating policies and practices to support the department's mission.

In a dynamic and quickly evolving environment, this position will provide a challenging and rewarding experience for an individual invested in achieving the county's ambitious active transportation goals. Responsibilities include:

Managing a professional team and completing assignments related to:

- Managing planning studies, providing policy and technical expertise, and developing recommendations to meet the county's active transportation goals.
- Developing and reviewing intersection, roadway, and other multimodal transportation facility design plans, feasibility studies, and environmental impact assessments.
- Identifying the need, location, and scope of new pedestrian, bicycle, trail, and shared micromobility facilities and equipment.
- Managing programs for shared micromobility devices such as bicycles and scooters.

- Defining and negotiating scopes of work for contracted deliverables and services, ensuring accurate and high-quality work products and services.
- Developing, monitoring, and managing active transportation capital project and program budgets, schedules, and operations, ensuring projects and services are delivered as required.
- Ensuring Fairfax County policies and standards are met across projects.
- Developing policies, procedures, and partnerships to execute organizational priorities more efficiently.
- Identifying, responding to, and resolving public concerns related to active transportation facilities and services.
- Working collaboratively with internal and external stakeholders, including municipalities and other agencies, to support the deployment and ongoing management of active transportation and micromobility accommodations at Fairfax County and partner facilities:
 - Answering related questions from members of the public, stakeholders, and coworkers.
 - Coordinating cross-functional teams and communicating with internal and external parties while meeting tight deadlines.
 - Collaborating across the organization to develop consensus and communicate decisions.
 - Answering related questions from elected officials, members of the public, stakeholders, and coworkers.
 - Preparing and sharing technical reports, status reports, meeting summaries, letters, official items for the Board of Supervisors consideration, and other documents, as required.
 - Preparing presentations for and serving as a subject matter expert at project-related public meetings, briefings for senior leadership and elected officials, and different audiences, as necessary to meet specific audience needs.
 - Attending other project-related meetings, both in-person and virtual, including occasional evenings and weekends.
 - Performing related duties and projects assigned.

Please click [here](#) for more information on the Fairfax County Department of Transportation.

Employment Standards

MINIMUM QUALIFICATIONS:

[Any combination of education, experience, and training equivalent to the following:](#)

(Click on the aforementioned link to learn how Fairfax County interprets equivalencies for “Any combination, experience, and training equivalent to”)

Graduation from an accredited four-year college or university with a bachelor's degree in civil engineering, urban, regional or transportation planning, or a closely related field. Plus five years of progressively responsible transportation planning related experience. The years of experience should include at least three years in the specific area of assignment (for e.g., Transportation Planning, Site Analysis, the Fairfax Connector, et al).

PREFERRED QUALIFICATIONS:

- Master’s degree and five years of experience in civil engineering or urban, regional, or transportation planning related to active transportation capital projects.
- Knowledge of the Americans with Disabilities Act (ADA) and Active Transportation facility design requirements.
- Knowledge of and experience with budgeting, financial management, procurement, contract management, and reporting.
- Strong organizational, time management, and project management skills, including coordinating multiple projects, prioritizing, and meeting established deadlines.
- Strong written communication skills, including preparing presentations, technical memoranda, non-technical memoranda, letters, and other correspondence.

- Strong oral communication skills and experience presenting to and providing subject matter expertise for and engaging with elected officials, staff, and the community.
- Strong interpersonal skills and demonstrated ability to establish and maintain positive working relationships.
- Demonstrated success as a supervisor, including coaching and training.
- Desire to advance a collaborative and supportive culture.

CERTIFICATES AND LICENSES REQUIRED:

Driver's license (required)

NECESSARY SPECIAL REQUIREMENTS:

The appointee to this position will be required to complete a criminal background check and driving record check to the satisfaction of the employer.

PHYSICAL REQUIREMENTS:

Ability to input, access, and retrieve information from a computer. Ability to attend in-person and evening meetings throughout the County. Job is generally sedentary in nature; however, visual acuity is required to read data on computer monitor, incumbent must be able to operate keyboard driven equipment. Employee may be required to do some walking, standing, bending. Must communicate clearly verbally and in writing with others. Employee may require lifting up to 25 lbs. Ability to travel independently to make site visits and attend evening meeting. All duties may be performed with or without reasonable accommodations.

SELECTION PROCEDURE:

Panel interview; may include exercise.

The population of Fairfax County is very diverse where 38.7% of residents speak a language other than English at home ([Spanish, Asian/Pacific Islander, Indo-European, and others](#)) and we encourage candidates bilingual in English and a foreign language to apply to this opportunity.

Fairfax County Government prohibits discrimination on the basis of race, color, religion, national origin, sex, pregnancy, childbirth or related medical conditions, age, marital status, disability, sexual orientation, gender identity, genetics, political affiliation, or military status in the recruitment, selection, and hiring of its workforce.

Reasonable accommodations are available to persons with disabilities during application and/or interview processes per the Americans with Disabilities Act. Contact 703-324-4900 for assistance. TTY 703-222-7314. DHREmployment@fairfaxcounty.gov. EEO/AA/TTY.