



Application for Employment

The George Washington Regional Commission (GWRC) policy is to provide equal employment opportunity to all qualified persons without regard to race, creed, color, religious belief, sex, age, national origin, ancestry, physical or mental disability, or veteran status.

The application is a fillable PDF. Download the PDF, complete it by typing your responses directly into the form, save it, and then upload it as part of your application.

Date _____

Last name _____ First name _____ Middle name _____

Street Address _____

City _____ State _____ ZIP _____

Telephone _____

Email _____

Position applied for: _____

How did you hear of this opening? _____

When can you start? _____

Are you a U.S. citizen or otherwise authorized to work in the U.S. on an unrestricted basis?
(You will be required to provide documentation.) Yes No

Education/Qualifications

High School _____

Degree Received _____

Major (if applicable) _____

From _____ To _____

Did you graduate? Yes No

College _____

Major _____

Did you graduate? Yes No

Degree Received _____

From _____ To _____

Post-College _____

Major _____

Did you graduate? Yes No

Degree Received _____

From _____ To _____

Other Training _____

Major (if applicable) _____

Did you graduate? Yes No

Degree Received _____

From _____ To _____

In addition to your work and education history, are there other skills, certifications, qualifications, or experience that we should consider?

Employment History (Start with most recent employer)

Company Name _____

Address _____ Telephone _____

Date Started _____ Starting Wage* _____ Starting Position _____

Date Ended _____ Ending Wage* _____ Ending Position _____

Name of Supervisor _____

Responsibilities _____

Reason for leaving _____

Company Name _____

Address _____ Telephone _____

Date Started _____ Starting Wage* _____ Starting Position _____

Date Ended _____ Ending Wage* _____ Ending Position _____

Name of Supervisor _____

Responsibilities _____

Reason for leaving _____

Company Name _____

Address _____ Telephone _____

Date Started _____ Starting Wage* _____ Starting Position _____

Date Ended _____ Ending Wage* _____ Ending Position _____

Name of Supervisor _____

Responsibilities _____

Reason for leaving _____

**Hiring range is based on GWRC Classification and Compensation Table. Prior wages will not factor into compensation determinations.*

Attach a cover letter, resume and a minimum of three references. Additional information may be included if necessary.

I certify that the facts set forth in this application and attached resume and documentation for employment are true and complete to the best of my knowledge. I understand that if I am employed, false statements on this application and accompanying documents shall be considered sufficient cause for dismissal. The GWRC is hereby authorized to make any investigations of my prior educational and employment history.

I understand that employment at GWRC is “at will,” which means that either I or GWRC can terminate the employment relationship at any time, with or without prior notice, and for any reason not prohibited by statute. All employment is continued on that basis. I understand that no supervisor, manager, or executive of this company, other than the Executive Director, has any authority to alter the foregoing.

Signature _____ Date _____

Forward signed application, cover letter and resume, and at least three references, by the posted deadline to George Washington Regional Commission (GWRC), 406 Princess Anne Street, Fredericksburg, VA 22401 or preferably, careers@gwregion.org.