



PLANNER

Town of Culpeper

Salary Range - \$60,569.57 - \$124,038.04

The Town of Culpeper's Planning & Community Development Department is seeking qualified applicants for a Planner. Selected candidate will be placed at the level of Planner I, Planner II, or Senior Planner depending on experience and qualifications.

Primary functions include: review land use applications; ensure compliance with ordinances, statutes, and regulations; provide professional planning services; gather and analyze data; provide support to department director and various boards and committees; prepare plans for special projects related to parks, trails, transportation, and economic development; prepare grant applications and provide grant administration for various projects; and perform related tasks as required.

Skills & Qualifications: Candidate must have thorough knowledge of the principles and practices of planning and zoning; general knowledge of current literature and recent developments in the field of planning and zoning; general knowledge and experience with ArcGIS, Adobe InDesign, Microsoft Office and other software programs needed to clearly convey information; ability to interpret various rules and regulations; ability to prepare and present technical information clearly; and ability to establish and maintain effective working relationships with associates and the general public.

Education & Experience: Any combination of education and experience equivalent to graduation from an accredited college or university with major coursework in urban planning, landscape architecture, or a related field and some experience in professional planning work.

Preferred Qualifications: Certified Zoning Administrator (CZA), American Institute of Certified Planners (AICP) or similar designation(s).

Application and position profile are available at www.culpeperva.gov. Open until filled. Initial review of applications will be completed on September 13, 2024.

EOE