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Description

Job Title	County Planner IV
Location	Henrico, VA, US
Organization Name	Henrico County Department of Planning
About Us	

Henrico County, a progressive employer of choice, provides job seekers with the promise of fair and competitive compensation; a close-knit atmosphere with low employee turnover; and a benefits package that helps secure financial stability.

Established in 1611, Henrico County has deep historical roots. Henrico County borders the City of Richmond to the west, north and east and constitutes approximately a third of the Richmond metropolitan areas. Henrico County is among the top-rated counties in the nation and was one of the first localities to adopt the County Manager Form of Government. Citizens of Henrico County are represented by an elected Board of Supervisors representing five magisterial districts.

Henrico County General Government currently has more than 30 agencies. Department Heads are appointed by the County Manager, with the exception of the elected constitutional officers. Henrico County is an equal opportunity employer and, when you join us, you will be surrounded by fellow associates who come from all walks of life, all types of cultural backgrounds and all ages.

General Statement of Duties

Performs difficult and advanced planning work and is assigned responsibility for supervising the activities of a major division of the Planning Office, such as comprehensive planning, zoning, drafting, plans of development and subdivisions; supervises and leads the activities of professional planners, technicians and clerical assistants involved in a variety of projects; does related work as required.

Closing Date: This position closes on Monday, October 07, 2024.

Essential Duties

The County Planner IV in the Development Review and Design Division supervises professional planners and is responsible for the review of detailed engineered plans, plans of development, subdivision plans, architectural plans, landscape plans, lighting plans, and building permit applications for conformity with County codes, regulations and policies, zoning proffers, the Comprehensive Plan, and good planning and engineering practices. This position also manages the technical review of complex urban planning and

Fast Track (high-priority) projects. These responsibilities require increased knowledge of enterprise land management systems and electronic plan review software. The position requires significant interaction with various state and county agencies, county administration, the Planning Commission, and the Board of Supervisors. Attendance at public meetings or participation in work-related activities outside of regular working hours (evenings) may be required.

Extensive knowledge of the principles and practices of planning and zoning, including some familiarity with statistics, economics, and sociology; good understanding of the laws and regulations relating to the area of planning to which the position is assigned; good relevant knowledge of the principles and practices of civil engineering and of building construction practices and methods as they relate to the position to which assigned; ability to perform or oversee technical research work, and to give reliable advice and guidance on planning problems; ability to express ideas both orally and in writing clearly and concisely; ability to establish and maintain effective working relationships with staff, elected and appointed officials, other agencies and the public; ability to lead and to effectively supervise the work of professional and paraprofessional employees.

Minimum Qualifications

Possession of a master's degree in urban planning or a related field and four (4) years of professional planning experience, preferably with some supervisory experience; OR, any equivalent combination of experience and training which provides the required knowledge, skills and abilities. AICP Certification or related licensure preferred.

Additional Information

It is strongly recommended that you electronically submit a cover letter that briefly describes any relevant experience in why you would like to have this position. This will be used in the screening process.

A criminal history record check and fingerprinting is conducted on all persons conditionally offered employment, including a conditional offer of initial employment, or a conditional offer to promote, demote, or laterally transfer an employee.

How To Apply

You apply for positions with Henrico County general government through our online applicant system, which is available 24-hours a day, 7-days a week with an Internet connection. Please access our job site portal though <https://henrico.us/services/jobs> or click on the Jobs link in the upper right-hand corner of our main County page at <https://henrico.us>.

Closing Date: This position closes on Monday, October 07, 2024.

Minimum Salary 76373

Maximum Salary 140493

Currency USD

Main Organization General Government
[General Government](#)

Employment Status Permanent Fulltime
[Permanent Full-time](#)

Amount of Travel
Work At Home

Documents

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