



Assistant City Attorney

The City of Fredericksburg is seeking an experienced and highly motivated professional to be the City's new Assistant City Attorney

Located 47 miles south of the Nation's capital and 53 miles north of the State capital, the City of Fredericksburg is a growing community – in the fastest growing region in the Commonwealth of Virginia. Working for the City of Fredericksburg is an opportunity to make a meaningful difference in the lives of others. It is also an opportunity to have a hand in the development of a city that maintains its community values, while meeting community needs as it grows. The City team is committed to facilitating Fredericksburg's continued progress in building an exceptional place to live, work and raise a family.

Position Description: Under the supervision of the City Attorney and Senior Assistant City Attorney, the Assistant City Attorney performs professional legal work involving a broad range of issues. Guided by the City Attorney's Office Strategic Plan, he or she provides legal advice and counsel to the City Council, the City Manager, and City staff on achieving Council's goals and initiatives; on matters of compliance with federal, state, and local law; and on legal aspects of day-to-day operations.

Education, Experience and Credentials:

- Juris Doctorate degree from an accredited law school;
- Previous experience practicing law, especially local government law is preferred.

Special Requirements:

- License to practice law in the Commonwealth of Virginia and an active member in good standing of the Virginia State Bar. A candidate may satisfy this requirement by demonstrating capability to acquire licensure within six months of hire and diligently pursuing licensure as a condition of hire.
- The position of Assistant City Attorney is designated as an "officer" of the City of Fredericksburg by City Code § 2-111(H). The City Council is the appointing authority per City Code § 2-244, and the term of office shall be at will, at the pleasure of the governing body per City Code §§ 2-244 and 2-112. This position is exempt from the coverage of the Grievance Policy per § 7.4 of the Human Resources Manual, § 7.4.1.
- Must perform duties consistently with the Virginia Rules of Professional Conduct and the Principles of Professionalism for Virginia Lawyers.

Invitation: Come be part of a knowledgeable and amazing work team committed to excellence in serving a thriving and growing community and the commitment to the [City's Core Values](#). The City's hiring range for this position is expected in the \$80,882-\$120,000 range depending upon qualifications and experience.

The City also has a competitive benefits package, featuring generous annual and sick leave, health insurance and membership in the Virginia Retirement System.

Please complete a City employment application, attaching a cover letter and a resume, on the City's website at <https://www.fredericksburgva.gov/employment>.

First review will occur on **November 15, 2024**, and the position will remain open until filled.

The City of Fredericksburg provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.

City of Fredericksburg
Human Resources Department
715 Princess Anne Street
P. O. Box 7447
Fredericksburg, VA 22404-7447
HR@fredericksburgva.gov

