

# Division Director, LDS/SW Compliance - Permits Application and Code Administration Director

**Salary**

\$114,039.74 - \$199,569.55 Annually

**Location**

FAIRFAX (EJ26), VA

**Job Type**

FT Salary W BN

**Job Number**

24-02601

**Department**

Land Development Svcs

**Opening Date**

11/02/2024

**Closing Date**

11/29/2024 11:59 PM Eastern

**Pay Grade**

M03

**Posting Type**

Open to General Public

**To apply:** <https://www.governmentjobs.com/careers/fairfaxcounty/jobs/4709331/division-director-lds-sw-compliance-permits-application-and-code-administratio?keywords=division%20director&pagetype=jobOpportunitiesJobs>

**Job Announcement**

Fairfax County boasts a top-notch school system, safe neighborhoods, thousands of acres of parkland, and bustling town centers. County government sits at the heart of this dynamic community of almost 1.2 million residents and seeks employees eager to bring their energy, enthusiasm and skills to serve Fairfax residents and to shape the county's future. Land Development Services (LDS) is the steward of the county's land development and building construction codes and regulations, and its staff members embrace their essential role as "first preventers." Every day, through careful review, permitting and inspection of site and building construction, our staff protect the health, safety, welfare, and environment for those who live in, work in, and visit Fairfax County. Our department also serves as the gateway to much of the county's economic development, reviewing over 30,000 building and site plan submissions, issuing nearly 70,000 building permits, and conducting over 220,000 building and site inspections each year. If you would like to join a creative, collaborative, innovative team doing meaningful work, then LDS is the place for you.

Under the direction of the Director of Land Development Services (LDS), the Permit Application and Code Administration (PACA) Director provides leadership and oversight for the PACA Division, which provides counter and select review services for site and building permitting for all development within the county. The division provides frontline customer services; oversees the coordination of the county's proffer system; manages building and permit issuance and project closeout for all development in the county; and provides oversight in administering the following programs: Chesapeake Bay Program, Virginia Erosion and Sediment Control Program (VESCP),

Virginia FEMA Floodplain Program; and Virginia Stormwater Management Program (VSMP).

## Employment Standards

### **EMPLOYMENT STANDARDS:**

[Any combination of education, experience, and training equivalent to the following:](#)

(Click on the aforementioned link to learn how Fairfax County interprets equivalencies for "Any combination, experience, and training equivalent to"). Graduation from an accredited four year college or university with major coursework in engineering or a related field; plus eight years of progressively responsible experience in the appropriate engineering field or environmental science field, two of which must have been in a supervisory capacity.

### **CERTIFICATES AND LICENSES REQUIRED:**

- Driver's license
- VDHCD Permit Technician (Required within 12 months of hire)
- DEQ Erosion & Sediment Control Combined Administrator certification - completion of first required training class within 12 months of hire and certification required within 12 months of date of completion of first required class.

### **SPECIAL REQUIREMENTS:**

The appointee to this position will be required to complete a criminal background check, a credit check, and a driving records check to the satisfaction of the employer.

This position is considered "essential personnel" and will be required to report to work regardless of the emergency situation (weather, transportation, other disaster).

### **PREFERRED QUALIFICATIONS:**

- Five years or more of experience in local government
- Five years or more of experience in the land development industry
- Experience managing an organization of 30 or more staff members
- Direct experience supporting customer need
- Direct experience in land development code enforcement.

### **PHYSICAL REQUIREMENTS:**

Work is usually sedentary; ability to operate motor vehicle, ability to climb stairs and traverse uneven terrain, ability to operate keyboard driven equipment. All duties performed with or without reasonable accommodations.

### **SELECTION PROCEDURE:**

Panel interview, may include practical exercise

The population of Fairfax County is very diverse where 38.7% of residents speak a language other than English at home ([Spanish, Asian/Pacific Islander, Indo-European, and others](#)) and we encourage candidates bilingual in English and a foreign language to apply to this opportunity.

**Fairfax County Government prohibits discrimination on the basis of race, color, religion, national origin, sex, pregnancy, childbirth or related medical conditions, age, marital status, disability, sexual orientation, gender identity, genetics, political affiliation, or military status in the recruitment, selection, and hiring of its workforce.**

Reasonable accommodations are available to persons with disabilities during application and/or interview processes per the Americans with Disabilities Act. Contact 703-324-4900 for assistance. TTY 703-222-7314. [DHREmployment@fairfaxcounty.gov](mailto:DHREmployment@fairfaxcounty.gov) EEO/AA/TTY.