



Prince George County, Virginia  
**Assistant County Attorney**

<b>SALARY</b>	See Position Description	<b>LOCATION</b>	County of Prince George, VA
<b>JOB TYPE</b>	Part-Time Regular	<b>JOB NUMBER</b>	ACTPT062024
<b>DEPARTMENT</b>	County Attorney	<b>OPENING DATE</b>	06/24/2024
<b>CLOSING DATE</b>	Continuous		

### Essential Functions/Typical Tasks

Prince George County, Virginia is currently seeking a Part-time Assistant County Attorney. The Assistant County Attorney will work closely with the County Attorney in both transactional matters and litigation in all state and federal courts. The Assistant will be responsible for representing the County, the Board of Supervisors, employees and various departments, boards and commissions in civil matters. Salary Range: \$59,849 - \$95,758. Salary will be based on relevant experience.

### Qualification Requirements

The successful candidate must demonstrate the ability to exercise independent judgment.

### Special Requirements

Candidate must be a graduate of an accredited law school and a member in good standing of the Virginia State Bar. The candidate must have at least five years' experience in the practice of law with an emphasis on litigation, preferably involving issues affecting local government.

### Additional Information

The work schedule is flexible, however, the job requires being at the County office building three days a week.

Pre-employment drug testing and criminal background check, to include fingerprinting, is required.

Resumes accepted with completed County application. Faxed or emailed applications not accepted. Open until filled.

**To apply online visit our website at [www.princegeorgecountyva.gov](http://www.princegeorgecountyva.gov).** To be considered for this position, applicants must fill out a County application which can be completed online. For additional information, please call (804) 722-8669. EOE

#### Agency

Prince George County, Virginia

#### Address

Prince George County  
 6602 Courts Drive  
 Prince George, Virginia, 23875

**Phone**

804.722.8669

**Website**

<http://www.princegeorgecountyva.gov/>

**Assistant County Attorney Supplemental Questionnaire**

**\*QUESTION 1**

**Do you have a degree from an accredited law school?**

- Yes
- No

**\*QUESTION 2**

**Are you a member, in good standing, with the Virginia State Bar?**

- Yes
- No

**\*QUESTION 3**

**Do you possess a valid Virginia driver's license?**

- Yes
- No

**\*QUESTION 4**

**Do you have experience working with or for a local government?**

- Yes
- No

\* Required Question