

Gloucester County Career Opportunities as of 12/2/2024

Job Title	Administrative Coordinator - Planning and Zoning
Description	Under general supervision, the Administrative Coordinator performs a variety of moderately difficult and responsible technical/administrative duties to assist the Planning and Zoning Division of the Planning, Zoning and Environmental Programs Department. Employee must exercise sound judgment, personal initiative, and discretion in completing assignments. Employee must also exercise considerable tact and courtesy. The Administrative Coordinator reports to the Planning, Zoning and Environmental Programs Director.
Link to Posting	https://www.governmentjobs.com/careers/gloucester/jobs/4743217/administrative-coordinator-planning-and-zoning

Job Title	Assistant Zoning Administrator
Description	Under general supervision, the Assistant Zoning Administrator performs supervisory and advanced technical administrative work for the Planning and Zoning Department. Employee must exercise independent judgment and initiative in ensuring compliance with zoning ordinance and other land use ordinances and permits. Employee must exercise considerable tact and courtesy in frequent contact with public. Reports to the Director of Planning & Zoning.
Link to Posting	https://www.governmentjobs.com/careers/gloucester/jobs/4705061/assistant-zoning-administrator

Job Title	Civil Engineer I
Description	Under direction, the Civil Engineer I performs engineering and project management duties for the County. Employee must exercise initiative and independent judgment in ensuring that necessary work is performed in a timely manner. Employee must also exercise tact and courtesy in frequent contact with engineers, contractors, and the general public. Reports to the Director of Engineering Services.
Link to Posting	https://www.governmentjobs.com/careers/gloucester/jobs/4404150/civil-engineer-i

Job Title	Class III Water Treatment Plant (WTP) Operator
Description	Under general supervision, performs responsible technical work in the operation and general maintenance of the water treatment plant. Trains in and assists with operation of water treatment plant. As directed, operates and maintains motor controllers, pumps, valves and meters. Monitors the on-screen display for the Supervisory Control and Data Acquisition (SCADA) software. Employee must exercise initiative and some independent judgment in completing assigned tasks.

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	<p>Employee must exercise tact, courtesy and firmness in contact with customers and the general public. Reports to designated Lead Water Treatment Plant Operator or Water Treatment Plant Manager.</p> <p>THIS IS A CAREER LADDER POSITION: EXCELLENT OPPORTUNITY TO LEARN AND ADVANCE AS KNOWLEDGE AND EXPERIENCE INCREASE!</p>
Link to Posting	https://www.governmentjobs.com/careers/gloucester/jobs/4574189/class-iii-water-treatment-plant-wtp-operator

Job Title	Deputy III-Circuit Court (Admin/Records)
Description	Under general supervision, performs complex civil case records management and administrative work in the Circuit Court Clerk's office. Employee is deputized to administer oaths and conduct routine transactions on behalf of, or in lieu of, the Clerk. Employee must exercise independent judgment, initiative, and attention to detail in completing all tasks. Employee must also exhibit tact and courtesy in frequent interactions with citizens, state and local officials, and staff members. Reports to the Chief Deputy Clerk.
Link to Posting	https://www.governmentjobs.com/careers/gloucester/jobs/4736686/deputy-iii-circuit-court-admin-records

Job Title	Part-Time Gymnastic Assistant I
Description	Parks & Recreation is seeking qualified individuals to work-as-needed. This position is open ongoing and review of applications begins immediately. Under close supervision, assists in the instruction of gymnastics skills in classes and camps. Assists with evaluating students' skill level and progress. Assists with the inspection, set-up and take down of gymnastic equipment. Employee must exercise tact and courtesy in frequent contact with program participants, parents, employees, volunteers, and the general public. Reports to the Gymnastics Head Coach or other designated supervisor.
Link to Posting	https://www.governmentjobs.com/careers/gloucester/jobs/4404214/part-time-gymnastic-assistant-i

Job Title	Part-Time Inspector I, II, or Combination Inspector
Description	Under supervision, performs technical and skilled inspection work in area of expertise of the building, plumbing, mechanical, and electrical systems of residential, commercial, and industrial buildings and structures during various stages of construction, alteration, renovation and/or repair. Employee must exercise independent judgment in applying these standards to a variety of work situations. Employee must also exercise considerable tact, courtesy and firmness

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	in dealing with contractors, property owners and the public. Reports to the Building Official.
Link to Posting	https://www.governmentjobs.com/careers/gloucester/jobs/4438579/part-time-inspector-i-ii-or-combination-inspector

Job Title	Part-Time Park Aide (WAR)
Description	<p>SEVERAL POSITIONS AVAILABLE - FLEXIBLE WORK HOURS (part-time as needed)</p> <p>Under general supervision, performs a wide variety of tasks in the day-to-day operation and maintenance of the County parks to provide a safe environment for visitors; performs related work as required. Employee must exercise independent judgment, discretion and initiative in completing all job assignments. Employee must be able to establish and maintain cooperative, courteous, and positive communications with fellow employees, other personnel, and the general public. Reports to Park Superintendent or other designated employee.</p>
Link to Posting	https://www.governmentjobs.com/careers/gloucester/jobs/4234692/part-time-park-aide-war

Job Title	Part-Time Recreation Aide (WAR)
Description	<p>RECREATION AIDE - FLEXIBLE WORK HOURS (part-time as needed) Multiple positions available.</p> <p>Gloucester County is seeking dedicated Part-time applicants to join the Parks, Recreation & Tourism team as a Recreation Aide. This position is responsible for the implementation of social/recreational programs throughout the County to include day/evening trips for seniors. Under general supervision, oversees the use of parks and community school facilities for recreational programs. Must have general knowledge of the standard practices used in athletics/recreational activities and general knowledge of the facilities and equipment needed in athletics and other recreation related programs. Employee must follow school and departmental policies to ensure a safe environment for program participants, volunteers, and staff. Reports to the Athletic Supervisor or other designated department staff member.</p>
Link to Posting	https://www.governmentjobs.com/careers/gloucester/jobs/4257614/part-time-recreation-aide-war

Job Title	Part-Time Victim Witness Advocate
Description	The Victim/Witness Advocate explains complexities of the criminal justice system and provides crisis intervention services and referrals for specialized counseling or social services to victims of and witnesses to crime. Employee must exercise

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	<p>considerable tact, courtesy, and discretion in frequent contact with program clients, criminal justice agencies, and the general public. Completes work within the framework and mandates of any grant funding this position. Reports to Victim Witness Coordinator and the Commonwealth's Attorney.</p> <p>PART-TIME 24 hr/wk GRANT FUNDED POSITION AVAILABLE.</p>
Link to Posting	https://www.governmentjobs.com/careers/gloucester/jobs/4688003/part-time-victim-witness-advocate

Job Title	Senior Recreation Program Supervisor
Description	<p>Gloucester County Parks, Recreation & Tourism Department seeks enthusiastic individual with leadership, customer service skills, teamwork, and teamwork abilities for sports, games, and arts activities to make a positive difference in Gloucester County. Under general supervision, the Senior Recreation Program Supervisor coordinates the planning, development, supervision and evaluation of recreation programs, classes and activities for all groups, ages and interest levels for the Department of Parks, Recreation & Tourism. Employee must exercise considerable tact and courtesy in frequent contact with employees, contractors, volunteers, general public, and program participants. Reports to the Director of Parks, Recreation and Tourism.</p>
Link to Posting	https://www.governmentjobs.com/careers/gloucester/jobs/4673644/senior-recreation-program-supervisor

Job Title	Senior Utility Mechanic
Description	<p>Come support the Gloucester County Public Utilities Department in fulfilling its service to provide efficient and safe utilities to all in our community! Under general supervision, the Senior Utility Mechanic serves as lead worker performing specialized semi-skilled work in the maintenance and repair of the County's sewer pump stations, water towers, machinery, equipment, and grounds. Work involves performing preventive and corrective maintenance, inspections, repairs, and ground maintenance at the County's pump stations. Responds to emergency calls pertaining to area of responsibility. Employee must exercise initiative and some independent judgment in completing assigned tasks. Position reports to the Utility Mechanic Foreman.</p>
Link to Posting	https://www.governmentjobs.com/careers/gloucester/jobs/4492892/senior-utility-mechanic

Job Title	SPECIALTY INSTRUCTOR
Description	<p>Do you enjoy meeting new people and sharing your passion with others? Consider being part of the Gloucester County Parks, Recreation & Tourism team and begin</p>

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	teaching a program you enjoy today! We are seeking experienced individuals to work as needed as Specialty Instructors in a wide variety of themed programs evolving around recreation interests and activities for all age groups. We would like to recruit for Yoga, Fitness, Dance and Arts Instructors. Or anything else that you can teach and others can learn. Come encourage and inspire others by putting your knowledge to work! You must attach a completed Specialty Instructor Supplemental Information Form to your online application when applying for this position.
Link to Posting	https://www.governmentjobs.com/careers/gloucester/jobs/4724541/specialty-instructor

Job Title	Utility Maintenance Technician
Description	Come support the Gloucester County Public Utilities Department in fulfilling its service to provide efficient and safe utilities to all in our community! Under supervision, performs specialized semi-skilled work repairing and replacing water mains and waterlines. Work involves using a variety of procedures, hand equipment, and heavy machinery to maintain, repair and install water and sewer lines and associated equipment. Employee serves as resource to less experienced department employees. Employee must exercise initiative and some independent judgment in completing assigned tasks. Employee must also exercise tact, courtesy, and firmness in contact with customers and the general public. Position reports to the Utility Foreman.
Link to Posting	https://www.governmentjobs.com/careers/gloucester/jobs/4634311/utility-maintenance-technician