



MONTGOMERY COUNTY VIRGINIA EST. 1776

Operations Manager General Services Department County of Montgomery

#400109-1

The Montgomery County General Services Department is seeking an **Operations Manager**. This position will perform complex, high-level professional and administrative work overseeing the operational functions of the department. The position will demonstrate extensive knowledge of the practical, regulatory, and operational aspects in the areas of facilities and grounds maintenance, workplace safety and risk management, and fleet management services. Fleet management will include oversight and supervision of the garage operations. The position will oversee the implementation, compliance, and use of new facility management software. Work is performed under the supervision of the Director of General Services and exercises supervision over daily activities in the General Services Department. The position will coordinate maintenance activities with the Capital Projects Manager related to new construction and renovation projects. The position will establish and maintain effective professional working relationships with department heads, other employees, employees of other agencies, and the general public, and perform related work as required.

Education, training, and experience in related maintenance fields are required with emphasis on leadership and organizational management. Minimum of ten (10) years of experience in public facilities management. Supervisory experience is required. It requires a valid Virginia driver's license and a good driving record.

Starting salary \$67,113-107,382; dependent on experience and qualifications, plus excellent benefits (health, dental and vision, flex spending, life, disability, VRS retirement, 401 & 457 retirement options, onsite clinic, wellness programs, and much more). Qualified candidates should submit an online application with a resume and cover letter at:

www.montgomerycountyva.gov/hr. Application review begins **Tuesday, January 21, 2025**, position is open until filled. For application accommodation for disabilities, contact Human Resources at (540) 394-2007.

Montgomery County, VA is committed to the principles of diversity and, in that spirit, seeks a broad spectrum of candidates including women, minorities, persons with disabilities, and veterans. As an Equal Opportunity Employer and certified Virginia Values Veterans (V3) organization, we are dedicated to nondiscrimination in recruitment, selection, hiring, pay, promotion, retention or other personnel action affecting employees or candidates for employment. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex/gender/orientation, national origin, disability or protected veteran status.

