

Assistant Zoning Administrator

The Fauquier County Department of Community Development is seeking an experienced planner to fill the position of Assistant Zoning Administrator. The Zoning and Development Services Division is responsible for subdivision and site plan case management and review; zoning and subdivision ordinance administration; building, and erosion and sediment permitting and inspections functions; and code enforcement. The position will be responsible for a variety of professional work assisting with the administration and enforcement of the zoning and subdivision ordinances. The position will assist with review and processing of zoning permits, provide zoning review for land development cases, interpretation of ordinances and proffers, analysis and preparation of amendments to the subdivision and zoning ordinances and oversee the County's zoning enforcement. The Assistant Zoning Administrator will play an important role in overseeing zoning and enforcement staff. The position provides staff support to various boards and commissions and has extensive contact with citizens, property owners, and developers.

Minimum requirements include a degree in planning or closely related field, at least 5 years of progressively responsible experience in planning and/or zoning, with specific experience in local government land development review, zoning, subdivision, ordinance preparation, zoning interpretation and/or permitting required, as well as experience managing staff and functions. Position also requires outstanding analytical and communication skills. CZA preferred but not required.

Salary range is \$71,097 – \$127,975 with salary commensurate with qualifications and experience.

Interested applicants must submit an on-line Fauquier County classified application, available on the County's website www.fauquiercounty.gov . Position is open until filled. For assistance with the on-line application call the Human Resources Department at 540-422-8300. Please direct specific position-related questions to Amy Rogers, Chief/Zoning and Development Services at 540-422-8220 or email amy.rogers@fauquiercounty.gov .