



*Be Welcomed.
Be Successful.
Be Home.*

We Invite You to Join Our Team.

Planner

Department of
Community Development

Apply with your CV/Resume online at:
www.campbellcountyva.gov

Campbell County is currently seeking an experienced professional **Planner** to join our Community Development Department. The ideal candidate will have experience in providing excellent customer service while managing projects and overseeing processes related to planning and zoning. Makes a daily difference in the Campbell County organization and locality through: hard work, open and honest communication, ongoing improvement and accountability.

Hiring Range: \$50,000 - \$65,000 Annually DOQ

Apply on our website: <https://www.co.campbell.va.us/556/Employment-Opportunities>

CLICK HERE
TO APPLY



Planner

Salary Band 4

FLSA: Exempt

assigned

Staff Supervisory Responsibility: No

Reports to: Director of Community Development or full-Time staff as

We Value

Trustworthiness
Openness
The Highest Ethics
Efficient Stewardship
Knowledge
Collaboration
Service
People

General Service Areas/Conditions: Primarily indoor office environment with occasional site work as required. Ability to occasionally lift and/or move up to 25 lbs. Frequent interaction with the public. Some nights and weekends could be required as needed.

Makes a daily difference in the Campbell County organization and locality through: hard work, open and honest communication, ongoing improvement and accountability.

Performs with excellence, the following tasks, including but not limited to:

- Provides professional and technical assistance to the Community Development Director, Administrator, Board, and Planning Commission;
- Prepares and makes presentations to appropriate boards and commissions on matters requiring action;
- Gathers, interprets and prepares data for planning studies and reports;
- Assists with revisions to the Zoning and Subdivision Ordinances and Comprehensive Plan;
- Works with affected individuals and agencies on the development of industrial and business parks, residential developments, and infrastructure improvements;
- Reviews and processes applications for various land use and development proposals;
- Approves subdivision plats and site plans;
- Makes necessary field inspections applicable to planning and development projects;
- Coordinates with other County, Regional or State offices, agencies or officials involved in or affected by zoning, subdividing or planning activities of the County;

Qualifications:

- Bachelor's degree in planning or related field. Desired: Master's degree in Planning or related field.
- One year of related experience.
- Must have or obtain certification from the Virginia Certified Planning Commissioner's Program
- Additional education and/or training may be substituted where applicable.
- Valid Virginia Drivers' License
- Completion of National Incident Management System (IS-100 and IS- 700 or NIMS equivalent) within 90 days of employment.

Core Skill Sets:

- Ability to maintain effective working relationships in order to explain policies and obtain cooperation.
- Thorough knowledge of the State statutes and County ordinances governing zoning, subdividing, planning, street naming, and related codes;
- Thorough knowledge of basic planning principles and practices;
- Ability to read and comprehend site plans, topography maps, plats, zoning and real estate maps, aerial photographs, and use engineering scales;
- Ability to effectively communicate both orally and in writing;
- Ability to stand for extended period and maneuver over varied terrains;
- Ability to enforce ordinances and regulations with poise, in a firm, tactful, and impartial manner;
- Thorough understanding and ability to utilize the county's adopted software platform.